



TO: All APTA Members

FROM: Michael P. Melaniphy  
President & CEO

DATE: September 23, 2013

SUBJECT: REMINDER: APTA'S ANNUAL BUSINESS MEETING

**This year's annual business meeting and election of officers will be held virtually at 3:00 p.m. (EDT), tomorrow, Tuesday, September 24, 2013.** The election of officers and directors is the main piece of business to be conducted at this important meeting. To ensure we have a quorum, all APTA member organizations are encouraged to attend the September 24 virtual meeting and vote.

APTA bylaws provide that all APTA members are entitled to vote at the annual business meeting through their voting representative or designated correspondent. If you have not yet named a voting representative and wish to be represented by someone other than your organization's designated correspondent, please submit the attached form to APTA as soon as possible before our virtual meeting on September 24. If your representative is not able to participate in the meeting, you may designate another APTA member to vote on their behalf by proxy.

**To join the meeting, please take a moment to register for the webinar portion at <https://www1.gotomeeting.com/register/580512945>.**

The audio portion of the meeting can be accessed by calling **800.874.4559** and providing the verbal **passcode VL58717**. The operator will record your name and organization for the meeting records and you will be able to cast your vote via telephone. Please note that you may participate in the meeting via phone, even if you are unable to access the webinar portion of the meeting.

If you have any questions, please call James LaRusch, chief counsel, vice president corporate affairs at (202) 496-4808 or via email [Jlarusch@apta.com](mailto:Jlarusch@apta.com).

**Attachments:**

**[Certification of Voting Representative](#)**  
**[Annual Business Meeting Agenda – Tuesday, September 24, 2013](#)**

**[Annual Business Meeting Minutes – Friday, September 7, 2012](#)**  
**[Report of the 2013 APTA Nominating Committee](#)**

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