

Continuity of Operations Plan

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Security and Emergency Management Working Group

Recommended Practices published in 2009:

- Participating in Mutual Aid
- Responding to Threat-Level Conditions

White Paper published in 2009:

- Operational Strategies for Emergency Smoke Ventilation in Tunnels

2010 Activities:

- Time taken to review, update and reauthorize documents developed in 2007



Security and Emergency Management Working Group

Currently under development:

- Recommended Practice for Development and Implementation of a Mass Transit Emergency Management Program.
- Recommended Practice for Regional Emergency Management Planning.
- Recommended Practice for Shutdown of a Transit System.



Continuity of Operations Plan

- In 2009, RPTA identified a need to have a COOP, a *written* plan, in place to guide its staff through man-made and natural disasters
- It utilized APTA's *RP for a COOP* as one of its key guides



Continuity of Operations Plan

Process:

- Identification of essential functions
 - Identified key stakeholders
 - Interviewed key stakeholders
 - Determined context and constraints
 - Determined decision-makers and their human and physical resources
- Determination of alternative facilities for use
- Development of notification and contact lists



Continuity of Operations Plan

Process (cont'd):

- Identification of vital records, databases, servers, and redundant server locations
- Determination of communications tools
 - Laptops
 - Wireless cards
 - Smartphones



Questions



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