

APTA Standards Committee – IT Terms & Conditions

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Vice-chair APTA IT Committee

APTA Standards Programs

- <http://www.aptastandards.com>
- Procurement Standards
 - Technology Procurement
 - Co-chairs:
 - Anthony Bombace, MTA Metro-North Railroad
 - Robin Cody, Jeskell, Inc.
 - APTA Staff – Kevin Dow

Technology Procurement Committee

- Formed - August 2007
- 30+ members representing:
 - APTA Transit Properties
 - Procurement
 - Technology
 - Legal
 - APTA Business Members
 - Federal Agencies

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Charge to Committee

- Develop Standard Terms and Conditions (T&C's) to address specific transit technology needs.
- Develop a white paper and guide to creating a “Business Case” for transit technology projects.
- Develop advice and assistance for negotiating IT Contracts.

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Meetings

- August 2007 – Washington DC
- October 2007 – Charlotte (APTA Annual)
- February 2008 – Anaheim (TransITech 2008)
- April 2008 – New York City
- June 2008 – Chicago
- October 2008 – San Diego (APTA Annual)
- January 2009 – Austin
- April 2009 – Phoenix
- October 2009 - Seattle

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Steps in a Procurement Process

- Established Need
 - How does it relate to the IT architecture, agency business plan, other simultaneous procurements?
- Justification – interchangeable with Business Case
- Resource Feasibility (staffing, funding, technological)
- *Go/No Go Milestone*
- Define Requirements
- Business Case
 - What's the real total cost

Work Products

- IT Standard Terms and Conditions
- IT Procurement Glossary of Terms
- IT Procurement Acronym Dictionary
- IT Business Case Template and Model
- White Paper on Negotiating IT Contracts

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Current Status

- Documents in final draft awaiting approval by the chartering Procurement Standards Committee and the Standards Program Oversight Committee.
- We hope to provide them for circulation and comments to a wider audience in the Spring of this year.