BUS & PARATRANSIT CEOs COMMITTEE

AGENDA

Sunday, October 4, 2026
3:30-4:45 pm

TRANSform Conference
Hilton Chicago | Salons C3-C4
720 South Michigan Ave

Please check the room location onsite as room assignments can change.

OFFICERS	STAFF ADVISORS
Chair: Erin Rogers, OmniTrans **Vice Chair:** Shawn Donaghy, North County Transit – San Diego Railroad **Secretary:** Vacant	Lisa Jerram | ljerram@apta.com Tdisho Pendleton | tpendleton@apta.com

	AGENDA ITEM	LEAD
	****Matthew Cahill, FTA Acting Deputy Administrator and Chief Counsel, will stop by the meeting as his schedule permits to make remarks.****	
1	**Welcome and Introductions**	Erin Rogers, Chair
2	**Remarks from APTA Leadership**	APTA Leadership
3	**Vote for Nominated Officer Slate for 2026-2029** • Chair: Shawn Donaghy, North County Transit – San Diego Railroad • First Vice Chair: Monica Tèllez-Fowler, Central Ohio Transportation Authority • Second Vice Chair: Jameson Auten, Lane Transit District • Secretary: Mary Ellen DeFrias, Greater Attleboro Taunton Regional Transit Authority	Erin Rogers
4	**CEO Buddy Program**	Jay Fox, UTA
5	**APTA Paratransit Task Force**	Art Guzzetti, APTA
6	**APTA Peer Review Program**	Art Guzzetti
7	**Bus Manufacturing Task Force 3.0 and Discussion – see attached one pager** • Purpose of Task Force 3.0 • Open discussion on recommendations from Task Force 1.0 and 2.0 – have you adopted them, why or why not, what do you need for your procurement success?	Lisa Jerram, APTA
8	**Open Mic**	Erin Rogers, Shawn Donaghy
9	**Adjourn**	Shawn Donaghy

Agenda Item 7 - BUS MANUFACTURING TASK FORCE 3.0

Co-Chairs: Michelle Allison, King County; Jonathan Hunt, MARTA

APTA Task Force Lead: Dave Carol - APTA White Book Lead: Lisa Jerram

Update for Bus & Paratransit CEOs Committee Meeting - 10/4/26

OUR PURPOSE

Broader use of the APTA Standard Bus Procurement Guidelines, commonly known as the White Book, can help reduce unnecessary customization, strengthen the supply chain and original equipment manufacturer health, and stabilize or reduce bus prices.

TASK FORCES 1.0 AND 2.0

- Task Forces 1.0 and 2.0 recommended reforms to contract terms and reducing customization of vehicle specifications.
- APTA White Book has been updated to reflect Task Force recommendations.
- New language includes:
  - **Progress payments** or advance payments in place of payment at the time of delivery.
  - **Standard floor layouts** and simplified specs for **windows** and **doors**.

APTA WHITE BOOK CAN BE FOUND HERE:
https://www.apta.com/standard/apta-bts-bpg-gl-001-13/

TASK FORCE 3.0 FOCUS

- Increase **awareness and understanding of the White Book** and the benefits of using it.
- **Identify impediments, concerns, or hesitation** that may prevent agencies from using it.
- Reach out to entities that manage **state contracts** with the White Book as their RFP baseline, to ensure they **reflect updates.**
- The task force is currently being formed, with its first meeting planned after the conference.

QUESTIONS FOR BUS CEOs

- Does your agency use state contracts or joint procurement vehicles?
- If your agency develops its own RFP, does it use the APTA White Book?
- Does your agency use progress or advance payments rather than payment upon acceptance? Why or why not?
- Has your agency reduced vehicle customization? If so, what results have you seen in cost or delivery time?



American Public Transportation Association

Expert Solutions for Your Toughest Challenges:

APTA Peer Review Program

The Need

Public transit and passenger rail systems confront an unprecedented variety of challenges today.

From adapting to changing federal policies to staying ahead of the next safety or maintenance need — **every issue** can impact your costs, ridership, and reputation.

APTA's 1,700 APTA members possess valuable knowledge, and our industry has an abundance of "best practices." But how do you find the right answer to meet **your** individual agency's needs?

The Solution

APTA's Peer Review Program brings together the expertise of our most qualified members, developing a **one-of-a-kind solution** that fits your budget, culture, schedule, and resources.

Each Peer Review begins with a deep understanding of your needs. APTA assembles a dedicated team of transit agency experts, who conduct a focused review, spending about a week on-site or virtually collecting data, interviewing key personnel, and analyzing viable solutions.

Challenges We Have Helped APTA Members Address

- **Bus & rail operations and maintenance**
- **Employee & passenger safety**
- **Cyber security preparedness**
- **Communications & Outreach**
- **Organizational culture**
- **Procurement practices**
- **Recruitment, training & workforce development**
- **Implementation of new technology & systems**
- **Capital programs & project management**
- **Finance, audit & ridership planning**

To find our more, please visit www.apta.com/peerreview.



"The entire peer review process was one of the most mutually beneficial experiences I have had in my transit career."

— **Joseph Maritato**, Pittsburgh Regional Transit

What You'll Get

At the conclusion of the Peer Review process, you receive:

1. **Objective validation of your agency's issue, policies, and practices**

2. **Actionable recommendations for improvement, including innovative ideas**

3. **Clear guidance to ensure continued success and problem-free performance**

4. **Relevant best practices that suit your agency from across the transit industry**

Beyond the Peer Review, we also support implementation — helping you socialize the findings internally and connect to the right APTA resources that can turn recommendations into action.



How to Get Started

APTA Peer Reviews can be initiated by any APTA member public transportation agency. The typical fee for a standard Peer Review is $30,000 plus travel expenses. Lengthier reviews for more complex challenges involve additional costs, depending upon an agency's needs.

Schedule a conversation to learn how an agency-specific review can support your agency.

Visit www.apta.com/peerreview or contact **Brian Alberts, APTA Senior Director for Safety and Advisory Services**, at BAlberts@apta.com or 202-496-4885.

APTA Peer Reviews are quick, affordable, confidential, and customized just for your agency. As an APTA service, the member-driven, member-focused process can begin immediately.

To find our more, please visit www.apta.com/peerreview.