



## APTA SUSTAINABILITY COMMITTEE

**2019 APTA Mobility Conference**  
Room: Olmsted Ballroom 4  
Omni Louisville Hotel  
400 S 2nd St, Louisville, KY 40202  
**Monday, May 20, 5:30 – 6:30 pm**

### Agenda

1. **Welcome and Introductions** (5 minutes)
  - a. **Janet Gonzalez Tudor**, LEED AP BD+C, ENV SP, STP; Chair; Associate Vice President, Transportation Cross Sector Development Director, HDR, Chicago, IL
  - b. **Amy Shatzkin**, Vice Chair; Sustainability Manager, Sound Transit, Seattle, WA
  - c. **Robert Borowski**, Secretary; Sustainability Officer, Capital Metropolitan Transportation Authority, Austin, TX
  
2. **Approval of Minutes: Monday, September 24, 2018** (1 minute)
  
3. **Agency Presentation: SEPTA's Energy Action Plan** (15 minutes)
  - a. **Erik Johanson**, Director of Innovation, Southeastern Pennsylvania Transportation Authority (SEPTA), Philadelphia, PA
  
4. **APTA Emerging Leaders Presentation: Equity in Transit** (15 minutes)
  - a. **Bria Knowles**, Project Director, Sound Transit, Seattle, WA
  - b. **Alex Kiheri**, RapidRide Expansion Manager, King County Metro, Seattle, WA
  - c. **Lucas Johnson**, Vehicle Engineering Technical Services Manager, Tri-County Metropolitan Transportation District of Oregon (TriMet), Portland, OR
  - d. **Adrianna Stanley**, Transportation Engineer, Nelson/Nygaard Consulting Associates, Portland, OR
  
5. **Committee Updates and Opportunities** (15 minutes)
  - a. **EMS Working Group**
    - i. Kerin Lester, Environmental Management System Program Manager, Metropolitan Atlanta Rapid Transit Authority, Atlanta, GA
  - b. **Work Plan Progress Report**
    - i. Janet Gonzalez Tudor, LEED AP BD+C, ENV SP, STP; Chair; Associate Vice President, Transportation Cross Sector Development Director, HDR, Chicago, IL
  - c. **APTA: Standards Program and Online Community**
    - i. Elizabeth Lovinggood, Program Manager – Sustainability & Planning, American Public Transportation Association, Washington, DC
  
6. **New Business** (5 minutes)
  
7. **Adjourn**

**Next Meeting:** Tuesday, July 30, 2019, at the 2019 APTA Sustainability & Multimodal Planning Workshop in Boston, MA

# APTA SUSTAINABILITY COMMITTEE

Monday, September 24, 5:15 – 6:30 pm

## 2018 APTA Annual Meeting

208, Level 2  
Music City Center,  
201 5th Avenue S,  
Nashville, TN 37203

**Attendees:** J. Barry Barker (TARC), Robert Borowski (Cap Metro), Andrew Brennan (MBTA), Aida Copic (TARC), Ann Derby (INIT), Janet Gonzalez Tudor (HDR), Carol Gorenflo (BAE Systems), John Hroncich (BAE Systems), James Hunter (Golden Empire Transit District), Diane Woodend Jones (Lea+Elliott), Kerin Lester (MARTA), Steve Salin (DART), Carly Shapiro (HNTB), Amy Shatzkin (Sound Transit), David Warren (New Flyer), Harno Soga (East Japan Railway Company), Sam Jammal (BYD Motors LLC), Zack Browne (Token Transit), Kate Roetzer (WMATA), Christina Schulz (Hile Group), Norine Walker (VRE), Bonnie Epstein (PSTA), Cassandra Borchers (PSTA), Lacy Bell (Sound Transit), Laura Hester (NJ Transit), Glenn Taylor (COTA), Bonnie Murphy (DART), Chad Edwards (DART), Elizabeth Lovinggood (APTA), Zach Smith (APTA), Rich Weaver (APTA), Petra Mollet (APTA), Art Guzzetti (APTA)

## DRAFT MINUTES

### 1. Welcome Remarks and Introductions

- a. J. Barry Barker, Chair; Executive Director, Transit Authority of River City (TARC), Louisville, KY
- b. Janet R. Gonzalez Tudor, LEED AP BD+C, ENV SP, STP, Vice Chair, Sustainability Committee; Transportation Sustainability Director and Associate Vice President, HDR, Chicago, IL

*Barry welcomed everyone, introduced himself, and allowed for all attendees to briefly state their name, title and organization, and any other leadership roles they may have at APTA.*

### 2. Approve Minutes – Tuesday, July 31, 2018

*Minutes were approved.*

### 3. Leadership APTA Presentation – *Public Transit and Social Responsibility: Homelessness*

- a. Lacy Bell, Corridor Operations Director (BRT), Sound Transit, Seattle, WA
- b. Laura Hester, Deputy Chief of Police, New Jersey Transit Corporation (NJ TRANSIT), Newark, NJ
- c. Elayne Berry, Assistant General Manager, Department of Safety & Quality Assurance, Metropolitan Atlanta Rapid Transit Authority (MARTA), Atlanta, GA

*Barry welcomed and invited the Leadership APTA members to present on Homelessness - Public Transit and Social Responsibility. The team took Q&A after.*

### 4. APTA Standards Update

- a. Elizabeth Lovinggood, Program Manager – Sustainability & Planning, APTA, Washington, DC
- b. Zach Smith, Program Manager – Policy & Planning, APTA, Washington, DC

# APTA SUSTAINABILITY COMMITTEE

Monday, September 24, 5:15 – 6:30 pm

*Barry introduced and invited the APTA Standards staff advisors to provide an update on the Sustainability and Urban Design Standards program.*

## Sustainability Working Group:

- *Recently published documents:*
  - *Recommended Practice for Social and Economic Sustainability for Transit Agencies (April 2018)*
  - *Recommended Practice for Quantifying Greenhouse Gas Emissions from Transit, Revision 1 (September 2018)*
- *Documents in development:*
  - *Update to Guidelines for Climate Action Planning (2011)*
    - *Andrew Brennan, Rob Borowski, and Ali Adelman serve as co-chairs for this subworking group, which is focused on updating this outdated document and incorporating resiliency.*

## Urban Design Working Group:

- *Recently published documents:*
  - *Recommended Practice “Bicycle Accessibility to Transit Facilities” focuses on bike parking and onboarding policies for buses and rail. (Will be published on APTA website in early October 2018)*
- *Documents in development:*
  - *Universal Design Guidelines document, which will have examples and best practices of how to accommodate all users at a bus stop or rail station.*
  - *The Arts in Transit group has also reconvened and had a robust working group meeting at our office in June. They updated the best practices in integrating art in transit document and developed a new proposal for transit art posters.*
- *Future work products:*
  - *Begin refreshing the on-street transit stops and access from surrounding areas document and take a look at changes to a document developed by APTA’s Land Use and Economic Development Subcommittee on Station Area Access*

## Transit Asset Management Working Group:

- *Documents in development:*
  - *Communicating Your TAM Plan – This document will provide examples of implementing the 9 requirements of the TAM rule and developing reports at the asset category level. Agencies will be able to utilize this product to serve as a compliance report that complements the FTA’s “Am I in Compliance with the Final TAM Rule?” checklist. Agencies may also use this document as an executive communication tool. This document will be available for Public Comment on APTA’s website in the month of October.*
  - *Selecting Software to Support Your Asset Management Program and Business Processes. (Target Release To Be Determined)*
  - *Asset Knowledge Enablers/ Data Governance: This paper will present guidance for developing the consistent, reliable data that serves as the foundation of asset management plans. The paper will discuss strategy, standards, and management of the data. This document will be available for Public Comment on APTA’s website in the month of November.*
- *Future work products:*
  - *Coordinating with your MPO*

## **5. Update on 2019 APTA Sustainability & Multimodal Planning Workshop**

# APTA SUSTAINABILITY COMMITTEE

Monday, September 24, 5:15 – 6:30 pm

- a. Rich Weaver, Director of Planning, Policy, and Sustainability, APTA, Washington, DC

*Barry introduced and invited Rich to provide an update on the 2019 Workshop. The two locations APTA is looking into is Pittsburg and Boston in the same time frame (late July/early August). APTA should select a location by the end of October.*

## 6. Environmental Management Working Group

- a. Kerin Lester, PMP, Environmental Management System Program Manager, Office Of Safety, MARTA, Atlanta, GA

*Kerin Lester from MARTA sought interest from Committee members on the possibility of forming an environmental management working group dedicated to the exchange of information. She explained that she developed the system based on the ISO 14001:2015 standard at MARTA, and it was difficult without guidance from other agencies. Amy Shatzkin agreed this was a great proposal and suggested that Sound Transit participate. Janet suggested that we send a survey out to Committee members to seek interest. Kerin confirmed interest from 8-10 agencies so far. Andrew mentioned that the could be really beneficial to smaller agencies who don't have a lot of resources.*

## 7. Committee Bylaws Change – Vote for Approval

*Following the 2016 APTA Annual Meeting, APTA Chair Doran Barnes and the Executive Committee reviewed the overarching issues APTA needs to address to ensure we are a relevant, well-structured and well-governed association. One area of focus is the APTA committee structure, how well it aligns with the association's mission and what work remains to be done to ensure the structure is well-managed.*

*Because of this directive, there is a proposed change to the bylaws that we have a Secretary. At the APTA Bus and Paratransit Conference, we proposed having a combined Vice Chair and Secretary to fulfill this requirement. However, we received some feedback and the Committee decided to create a new officer position with a Secretary to align better with other APTA committees. The proposed change would include:*

- *The Committee shall have the following officers: Chair, Vice Chair and Secretary. The Chair, Vice Chair, and Secretary shall be members of the Sustainability Committee.*
- *The Secretary shall be responsible for keeping adequate minutes of all committee meetings and work with APTA staff on the committee's collaboration web page. The Secretary shall preside at meetings in the absence of the Chair and Vice Chair.*
- *There is no provision for the succession to Vice Chair from the position of Secretary.*
- *The Chair shall appoint the Secretary in September 2018. After 2018, The Secretary shall be nominated by Committee Leadership of the Chair, Vice Chair, and Immediate Past Chair and elected by the Committee to occur at the APTA Annual Meeting in the appropriate year.*
- *The Secretary will serve a two-year term.*

*Barry conducted a vote that confirmed the change in bylaws.*

## 8. Succession of Officers

- a. **Immediate Past Chair: J. Barry Barker**, Executive Director, Transit Authority of River City (TARC), Louisville, KY
- b. **Chair: Janet R. Gonzalez Tudor**, LEED AP BD+C, ENV SP, STP, Transportation Sustainability Director and Associate Vice President, HDR, Chicago, IL
- c. **Vice Chair: Amy Shatzkin**, Sustainability Manager, Sound Transit, Seattle, WA

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- d. **Secretary: Robert H. Borowski**, Sustainability Officer, Capital Metropolitan Transportation Authority, Austin, TX

*Barry reminded the Committee again of Janet replacing Barry as Chair, and that leadership solicited nominations for the new Vice Chair starting at the Sustainability & Multimodal Planning Workshop through August via email. There and via email, the Committee received nominations for Amy. Barry proceeded to open the floor for any final discussion about Amy's nomination, then proceeded to close discussion and a vote confirmed Amy as vice chair.*

*Barry announced that Rob Borowski was appointed as Secretary.*

*Janet recognized Barry to his commitment to the Committee and the industry and presented a gift. She then asked Amy and Rob to introduce themselves and then briefly mentioned that the officers plan to solicit input for a Committee Work Plan for the next two years.*

## 9. New Business

*Janet asked attendees if there have other items of new business they wish to raise or any further comments they'd like to share. Nothing was raised.*

## 10. Sessions of Interest

### a. MONDAY

- i. 3:30 - 5:00 pm. SESSION: *Community Connections: Building Transit Oriented Communities* - Room 207-AB, Level 2, Music City Center

### b. TUESDAY

- i. 9:45 - 11:15 a.m. SESSION: *The Transit Response to Homelessness* - Room 204, Level 2, Music City Center
- ii. 2:00 - 3:30 p.m. SESSION: *Curb Appeal: Complete Streets and Curb Management* - Room 209, Level 2, Music City Center
- iii. 4:00 - 5:30 p.m. SESSION: *Battery Electric Buses: Meeting the Infrastructure Challenge* - Room 205, Level 2, Music City Center

### c. WEDNESDAY

- i. 9:30 - 11:00 a.m. SESSION: *Future Proofing Transit: Advancing Climate Resiliency* - Room 204, Level 2, Music City Center

*Janet reminded attendees of conference sessions that may be of interested to committee attendees.*

*Elizabeth reminded attendees that they can shape the educational sessions at APTA conferences and encouraged them to submit abstracts for presentation topics and session ideas. The call for abstracts for the Bus and Paratransit and Rail Conferences will go out in early October, and the call for abstracts for the Sustainability & Multimodal Planning Workshop will go out in January.*

## 11. Adjourn

*Janet adjourned the meeting and remind the attendees when the next Committee meeting is.*

Next Sustainability Committee Meeting at 2019 APTA Bus and Paratransit Conference in May 2018.