



2019

TRANSIT BOARD MEMBERS & BOARD ADMINISTRATORS SEMINAR

JULY 20-23 / HYATT REGENCY • JACKSONVILLE, FL

TRANSIT BOARD ADMINISTRATORS PROGRAM-AT-A-GLANCE

Saturday, July 20	Sunday, July 21	Monday, July 22	Tuesday, July 23
8 a.m. - 4:30 p.m. Registration	7 a.m. - 12 p.m. Registration	7:30 - 8:30 a.m. Breakfast	7:30 - 8:30 a.m. Breakfast
10:15 - 11:30 a.m. Transit Board Member Committee Meeting	7:30 - 8:30 a.m. Breakfast	<i>Officer of The Day:</i> <i>Katie Smith</i>	<i>Officer of The Day:</i> <i>Sabrina Muhne</i>
11:30 - 12 p.m. Lunch available	<i>Officer of The Day:</i> <i>Rosa Diaz</i>	8:45 - 10:15 a.m. Help Me, Help You: The Power of your Position	8:45 - 10:45 a.m. Open Mic/Public Speaking
<i>Theme of the Afternoon:</i> <i>National and Grassroots Advocacy</i>	8:30 - 9:30 a.m. Power Hour Table Talk with Seasoned Transit Board Administrators	10:15 - 10:30 a.m. Break	10:45 - 11 a.m. Break
12 - 12:30 p.m. Opening Session / Welcomes (Joint TBM/TBA session)	9:30 - 9:40 a.m. TBA Group photo	10:30 - 11:45 a.m. Transit Board Administrators Job Descriptions and Performance Evaluations	11 a.m. - 12 p.m. What would you do if? Applying lessons learned and finding solutions for issues at your transit agency.
12:30 - 1:30 p.m. APTA Advocacy Update - A View from Washington* (Joint TBM/TBA session)	9:45 - 10:15 a.m. APTA Website Update / TBA Resource page	11:45 a.m. - 12 p.m. Break	12 - 1:30 p.m. CLOSING LUNCHEON: Closing Remarks – 2019 Program, What's next?
2 - 2:30 p.m. Making the most of your APTA membership	10:15 - 10:30 a.m. Break	12 - 12:30 p.m. Travel to JTA Bus/Shuttle/Walk	
2:30 - 2:45 p.m. Break	10:30 - 11:45 a.m. Working through a Crisis: Communication approaches for Board Members and Board Administrators	12:30 - 1:45 p.m. Working Lunch: Overview of Board Governance, Where do the weeds begin?	
2:45 - 4 p.m. Federal Funding and Regulation	11:45 a.m. - 1 p.m. Lunch	<i>Ethics and the Board; a Perspective View from General Counsel</i>	
4 - 4:15 p.m. Break	1 - 2:15 p.m. Board/Staff Partnerships, Cultivating Candor, Communication and Collaboration (Joint TBM/TBA session)	1:45 - 2 p.m. Break	
4:15 - 5:15 p.m. Transit Board Administrator Subcommittee Meeting	<i>Keynote Speaker:</i> <i>Artis Hampshire-Cowan</i>	2 - 2:45 p.m. Board Day Preparation at JTA	
5:30 - 6:30 p.m. Reception	2:15 - 2:30 p.m. Break	2:45 - 3:45 p.m. Electronic Systems	
7 - 9 p.m. Transit Board Administrators Dutch Treat Dinner	2:30 - 5 p.m. Board/Staff Partnerships, Cultivating Candor, Communication and Collaboration – Part II	3:45 - 4 pm. Break	
	<i>Speaker:</i> <i>Artis Hampshire-Cowan</i>	4 - 5 p.m. Parliamentary Procedure	
	6:30 p.m. JTA Host Event	6 p.m. Evening Event	