

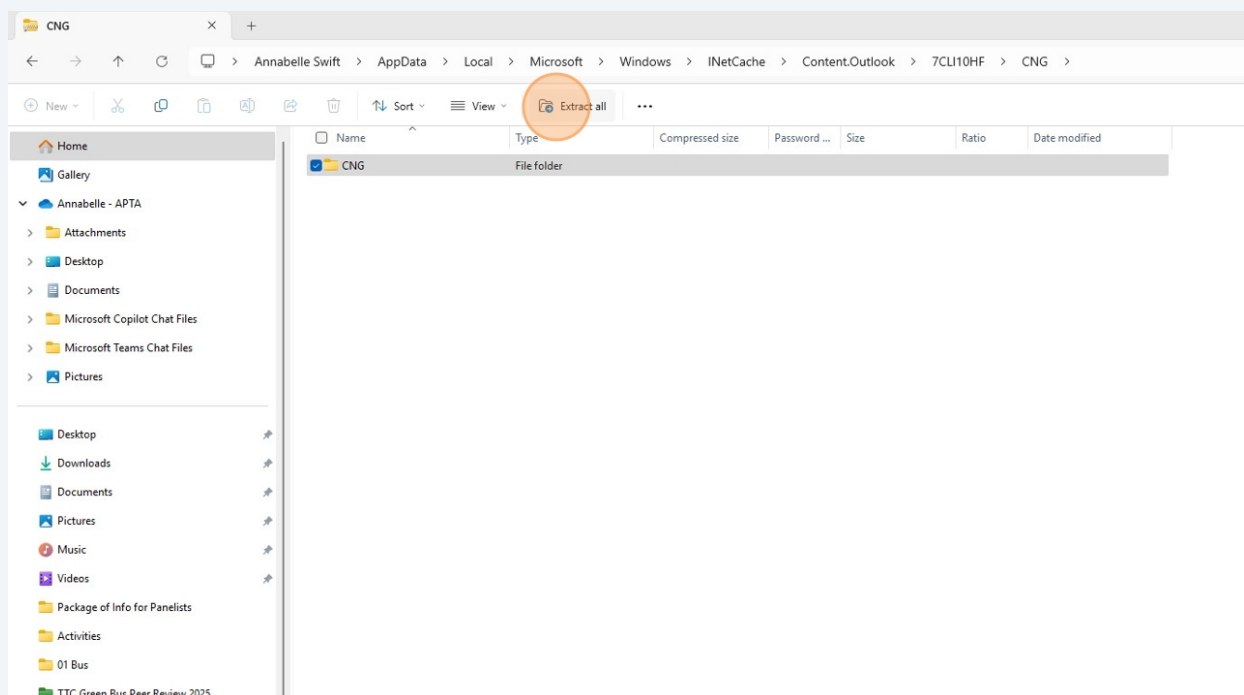
Editing Specifications in the Automated White Book (Demo Part 1/3)

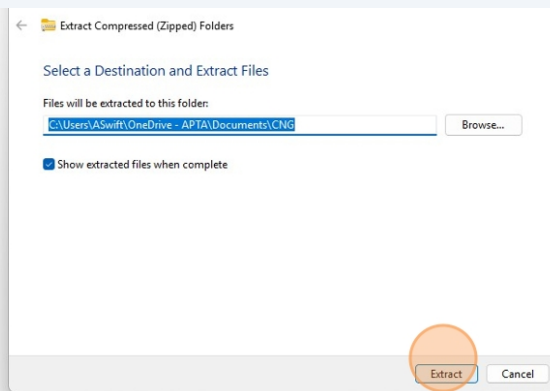
Begin using the Automated White Book by inputting information to personalize the contract documents.

1

Welcome to the demo of the American Public Transportation Association's automated White Book.

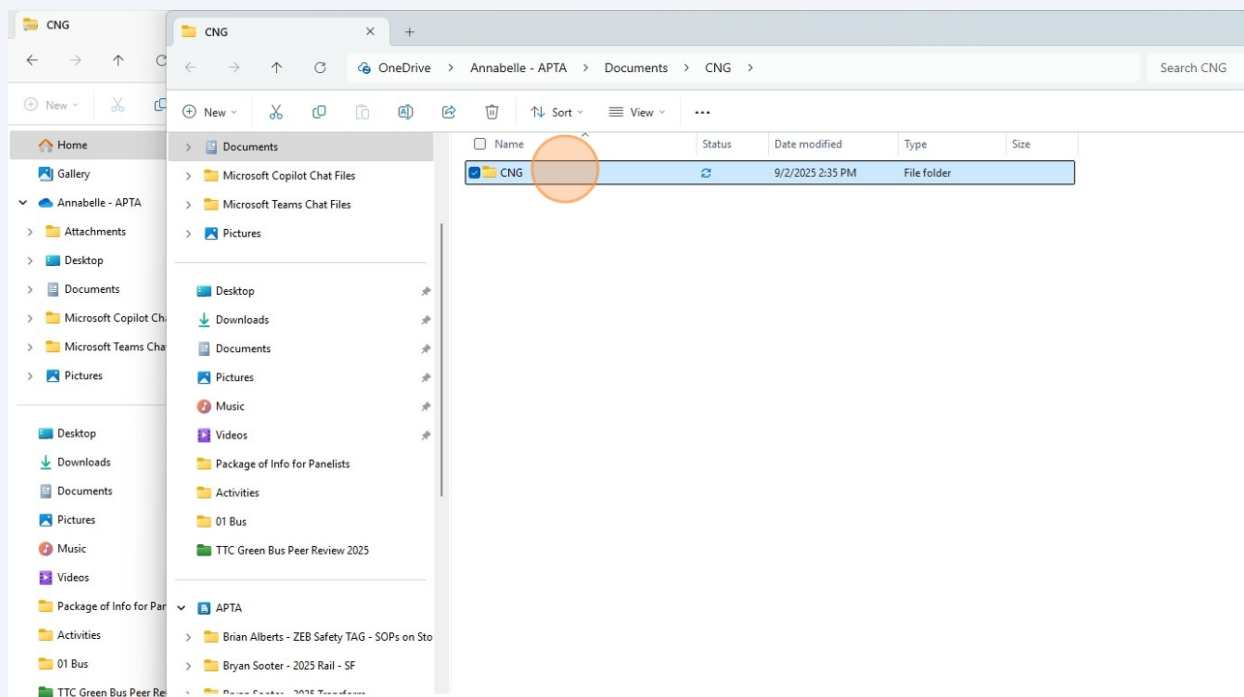
To start, select your desired propulsion type on the APTA website. Unzip the file and save the results.

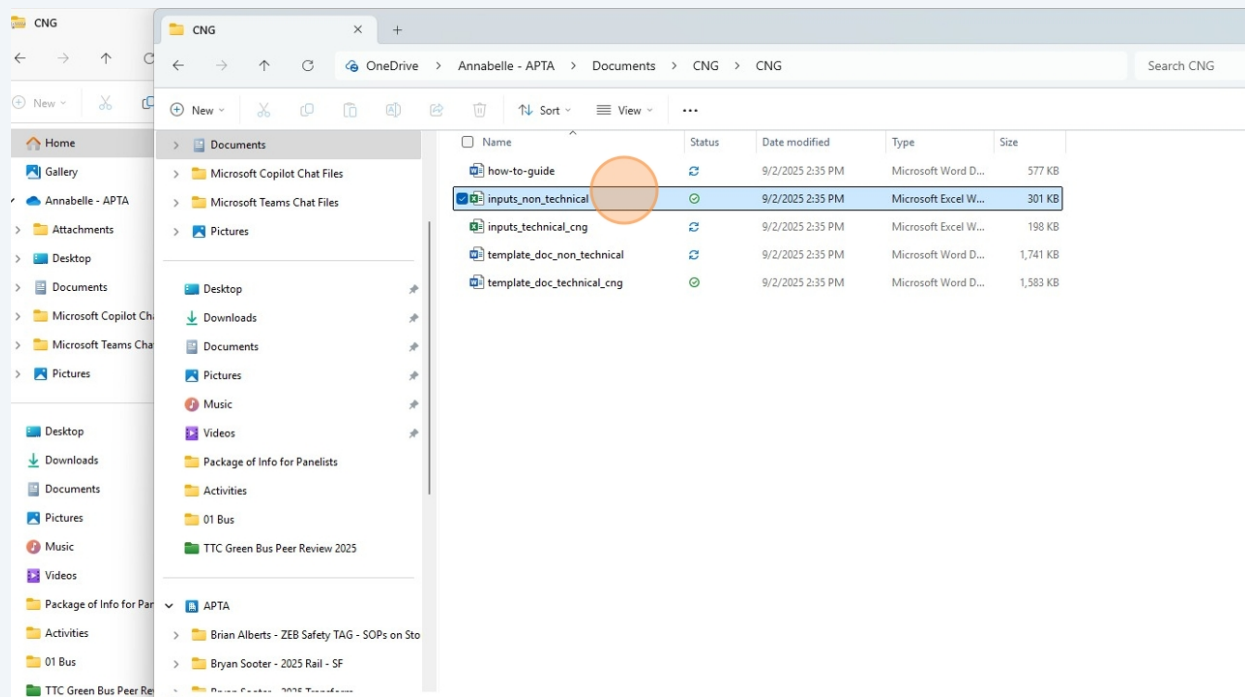




2

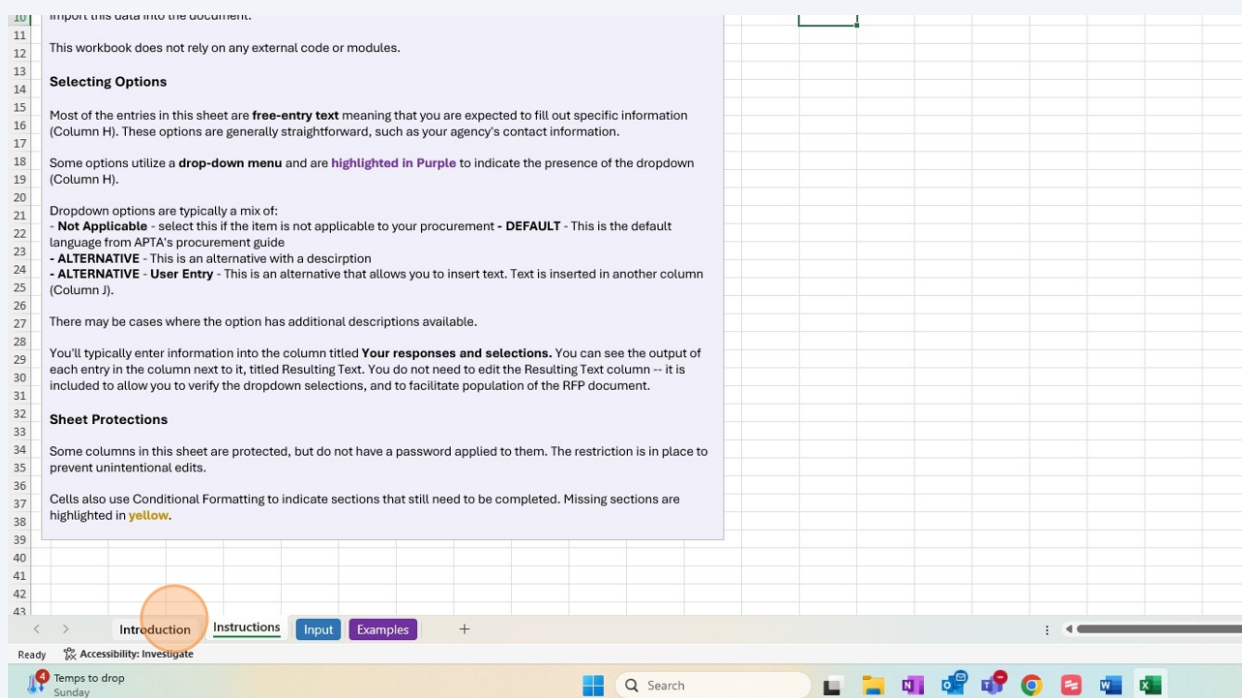
Inside the folder, you will see multiple items. Start with the Commercial (or "non-technical") Terms.





3

Step 1: Open the "non-technical" excel spreadsheet.
Begin by reading the Introduction and Instructions sheets.



4

The Introduction sheet prompts you to select the propulsion type of your buses.

Instructions Sheet

book

ds for agencies to fill in, that will be fed into the RFP template.

ne technical section of the whitebook (i.e., Sections 1-5 and 7-11)

ion form to gather agency information and responses to specific questions.
are provided via pull-down menus. The entered information will then be processed
hich can be printed as needed.

set the propulsion type between electric,diesel, CNG, or hybrid from the drop-down
rs (see Cell H7).

Dependencies	Description
Global Lists	The Input sheet serves as the main form for officers to complete. Responses should be entered either by typing or by selecting from the drop-down list. The resulting text will then be automatically populated.
None	Predefined answers for drop-down menus.
Input	This sheet is used as the mailmerge input for the RFP template. This sheet is hidden
None	Providing examples for some of more complicated entry rows in the input sheet
None	The tab explains how to use and add to this spreadsheet, and users have to select the propulsion type to access the correct collection form

Propulsion Type Diesel

Formulas Data Review View Automate Help Acrobat

es to fill in, that will be fed into the RFP template.

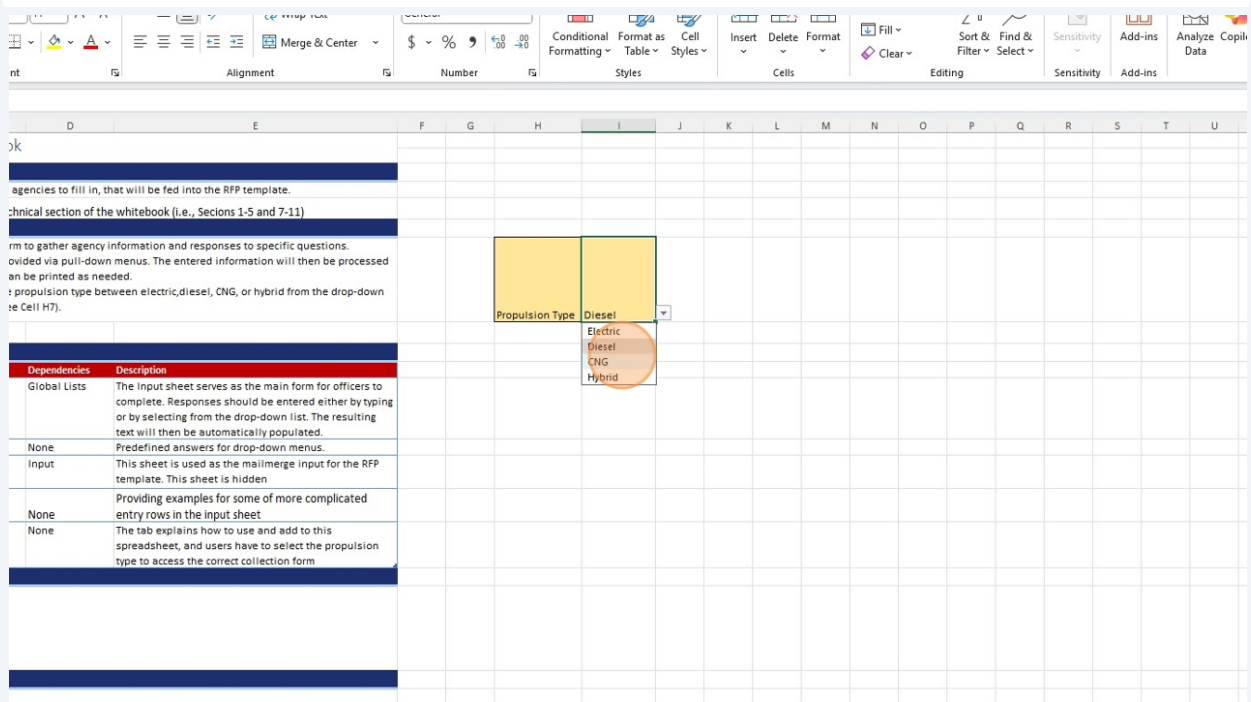
section of the whitebook (i.e., Sections 1-5 and 7-11)

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Ision type between electric,diesel, CNG, or hybrid from the drop-down
H7).

Dependencies	Description
Global Lists	The Input sheet serves as the main form for officers to complete. Responses should be entered either by typing or by selecting from the drop-down list. The resulting text will then be automatically populated.
None	Predefined answers for drop-down menus.
Input	This sheet is used as the mailmerge input for the RFP template. This sheet is hidden
None	Providing examples for some of more complicated entry rows in the input sheet
None	The tab explains how to use and add to this spreadsheet, and users have to select the propulsion type to access the correct collection form

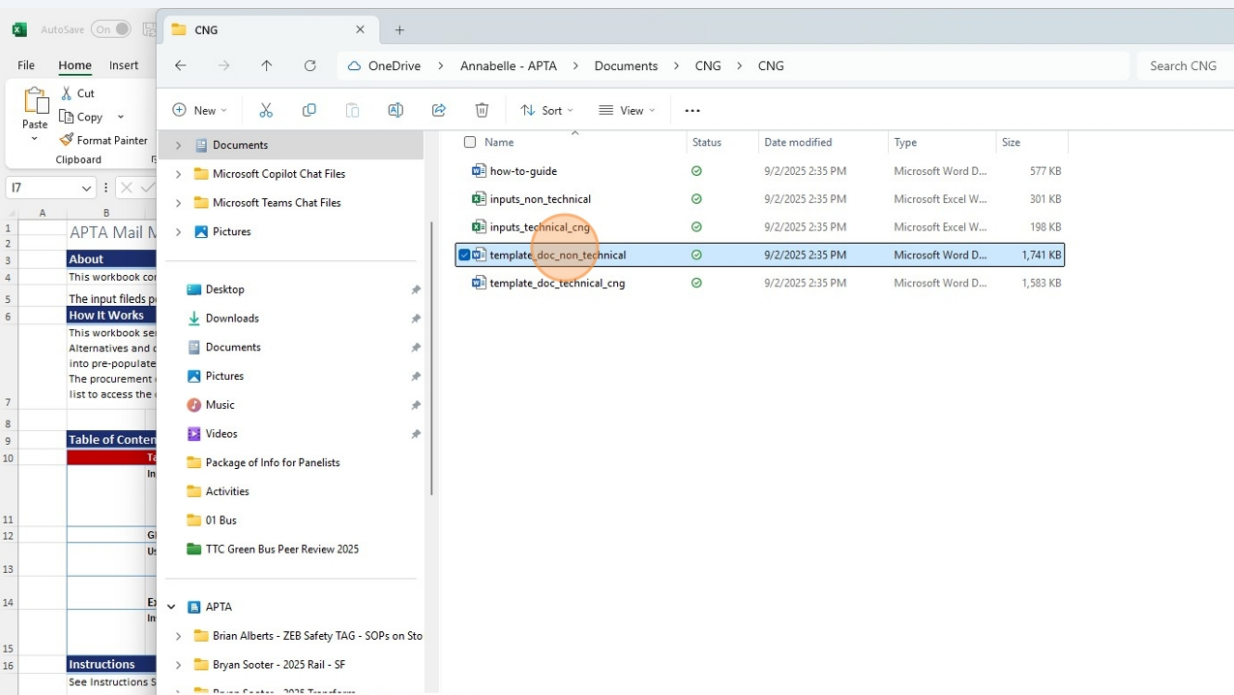
Propulsion Type Diesel



5

Tip: Open the template document side-by-side with the Excel input sheet—ideally on a second screen. This allows you to visually track how your inputs will affect the document.

Do not modify the template document directly! You will be able to edit the final document in later steps.



The screenshot shows a desktop environment with a Microsoft Word document titled "Standard Bus Procurement Guidelines" open. The document has a blue header with the title in white. Below the header, the text reads: "A Standardized Request for Proposal Contract Form for the Transit Industry". The Word ribbon is visible at the top, showing tabs like File, Home, Insert, Draw, Design, Layout, References, Mailings, Review, View, Help, Acrobat, Comments, and Editing. To the left of the Word window, several other applications are open: an Excel spreadsheet titled "inputs_non_technical - Excel", an Outlook inbox titled "Inbox - ASwift@apta.com - Outlook", and a OneNote window titled "Check-ins - OneNote".

The screenshot shows a Microsoft Excel spreadsheet titled "Standard Bus Procurement Guidelines". The spreadsheet is divided into several sections. The first section, "How It Works", explains that the workbook serves as a collection form for agency information and responses to specific questions. It mentions that alternatives and default options are provided via pull-down menus and that the entered information will be processed into pre-populated documents. The second section, "Table of Contents", is a table with three columns: "Tab Name", "Dependencies", and "Description". The third section, "Instructions", states "See Instructions Sheet". The fourth section, "Help/Questions", provides contact information for Sal Zahedi, Senior Transportation Planner & Data Scientist, at szahedi@foursquareitp.com. The spreadsheet also includes a "Propulsion Type" dropdown menu. The bottom of the screen shows the Excel ribbon with tabs for "Introduction", "Instructions", "Input", and "Examples". The status bar at the bottom indicates "Page 2 of 7", "English (United States)", and "Text Predictions: On".

Tab Name	Dependencies	Description
Input Sheet	Global Lists	The input sheet serves as the main form for officers to complete. Responses should be entered either by typing or by selecting from the drop-down list. The resulting text will then be automatically populated.
Global List	None	Predefined answers for drop-down menus.
Use for Word Doc	Input	This sheet is used as the mailmerge input for the RFP template. This sheet is hidden.
Examples	None	Providing examples for some of more complicated entry rows in the input sheet.
Instructions	None	The tab explains how to use and add to this spreadsheet, and users have to select the propulsion type to access the correct collection form.

Step 2: The **Input** sheet is where you will spend most of your time configuring selections for your contract. Each row in this sheet represents a clause or section of the contract that can be modified.



Standard Bus Procurement Guidelines

A Standardized
Request for Proposal Contract
for the Transit Industry

You can use the **Used in Section(s)** column to see where each input will apply in the World template.

The screenshot shows a Microsoft Word document titled "Request for Proposal". The ribbon at the top includes tabs like Editing, Sensitivity, Add-ins, Analyze, Copilot, Create a PDF, Clipboard, Font, Paragraph, Styles, Editing, Create a PDF, Dictate, Sensitivity, Add-ins, Editor, and Copilot. The document has a purple header section with the following text:

Purple cells: Select an option from the dropdown menu. You can see the result of your selection.

Below the header is a table with two columns: "Resulting Text" and "Washington Metropolitan Area Transit Authority". The table contains several rows, each starting with a yellow triangle icon and the text "Input is required".

SECTION 1: NOTICE OF REQUEST FOR PROPOSALS

NR 1 Description of the Work To Be Done

The Agency requests Proposals for the manufacture and delivery of «procurement_title» in accordance with the terms and conditions set forth in RFP «proposal_number». The Contract shall be a firm-fixed-price Contract.

Specifically, the Agency is requesting the following types of buses: «bus_types_summary».

NR 2 Obtaining Proposal Documents

Proposal documents may be obtained from «procurement_officer», in person at «procurement_physical_location» or electronically, if available, at «procurement_website». Documents requested by mail will be packaged and sent postage paid.

NR 3 Proposal Due Date and Submittal Requirements

Proposals must be received by «procurement_due_by».

1. Sealed Proposals shall be submitted to either of the following addresses:
 - a. For courier delivery or hand delivery: «procurement_mailing_addr»
 - b. By U.S. mail: «procurement_courier_addr»
2. Envelopes or boxes containing Proposals shall be sealed and clearly labeled with the Agency's Proposal number and the solicitation title: «proposal_number» - «procurement_title».

Please answer the following questions. Please note that some questions require you to type your answer, and to choose from a set of options. All your manual entries are interpreted as text and imported to the document here; therefore, please consider correct capitalization, units, and symbols in your entries (your responses should be added to column H and column I if needed).

Used in Section(s)	Subsection	Requirement	Questions	Notes and Suggestions
Throughout		Required	What is your agency/organization name?	E.g. Washington Metropolitan Area
Throughout		Required	In which city is your agency located?	E.g. Washington D.C.
Throughout		Required	In which state is your agency located?	E.g. district of Columbia
Throughout		Required	In which county is your agency located?	E.g. district of Columbia
Throughout		Required	In which jurisdiction is your agency located?	E.g. district of Columbia
Throughout		Required	What is the name for this RFP?	E.g., Request for Proposals - Vehicle for Agency
Throughout		Required	What is the date of solicitation? [month/day/year]	e.g., 01/01/2026
Throughout		Required	What is this RFP proposal number?	000
Throughout		Required	What date is this proposal being released? [month/day/year]	TBD
Section 1	NR 1	Required	What types of buses are being procured (short description) [insert everything that is being procured in this solicitation]	35-foot electric buses
Section 1	NR 2	Required	Who is the procurement officer to contact? [name of person from whom documents are obtained]	John Doe
Section 1	NR 2	Required	Where can the solicitation be picked up or responses shipped to? [location to obtain proposal document]	122 Main St.
Section 1	NR 2	Required	Where is the procurement available electronically? [electronic address]	transit-agency.com
Section 1	NR 3	Required	What date and time is this procurement due? [local time, day and date]	March 30, 2025 at 2 PM prevailing
Section 1	NR 3	Required	Sealed Proposals shall be submitted to [Agency contact, room and address] for courier delivery or hand delivery.	123 Main St.
Section 1	NR 3	Required	Sealed Proposals shall be submitted to [Agency contact, room and address, if different from above] by U.S. mail.	123 Main St.
Section 1	NR 4	Required	Proposals and subsequent offers shall be valid for a period of [specify time period, typically not fewer than 90 and not more than 180 days]	89 days
Section 1, Section 2	NR 5	Required	A Pre-Proposal Meeting will be held on [day and date]	January 1, 2024
Section 1, Section 2	NR 5	Required	A Pre-Proposal Meeting will be held at [time]	9:01
Section 1, Section 2	NR 5	Required	A Pre-Proposal Meeting will be held at [meeting room name]	100
Section 1, Section 2	NR 5	Required	A Pre-Proposal Meeting will be held at [address of location]	110 Main St.
Section 1, Section 2	NR 5	Required	[call-in number and instructions] of the Pre-Proposal conference	215-100-1999
Section 1	NR 5	Required	Name: [name of Contracting Officer]	Contracting Officer's Contact Info
Section 1	NR 5	Required	Title: [title of Contracting Officer]	Contracting Officer's Contact Info
Section 1	NR 5	Required	Address: [address of Contracting Officer]	Contracting Officer's Contact Info
Section 1	NR 5	Required	Phone number: [phone number of Contracting Officer]	Contracting Officer's Contact Info
Section 1	NR 5	Required	Email: [email address of Contracting Officer]	Contracting Officer's Contact Info

SECTION 1: NOTICE OF REQUEST

NR 1 Description of the Work

The Agency requests Proposals for the man terms and conditions set forth in RFP **NR 1**.

Specifically, the Agency is requesting the following:

NR 2 Obtaining Proposal Documents

Proposal documents may be obtained from or electronically, if available, at **NR 2** postage paid.

NR 3 Proposal Due Date and

Proposals must be received by **NR 3**.

- Sealed Proposals shall be submitted
 - For courier delivery or hand
 - By U.S. mail: **NR 3**
- Envelopes or boxes containing Proposal number and the solicitation title: **NR 4**
- Proposers are requested to submit two copies, and three CDs, each contain discrepancies, the hard copy will be electronic version is provided for the

8 Step 3: Carefully go through each row.

Please answer the following questions. Please note that some questions require you to type your answer, and to choose from a set of options. All your manual entries are interpreted as text and imported to the document here; therefore, please consider correct capitalization, units, and symbols in your entries (your responses should be added to column H and column I if needed).

Used in Section(s)	Subsection	Requirement	Questions	Notes and Suggestions
Throughout		Required	What is your agency/organization name?	E.g. Washington Metropolitan Area
Throughout		Required	In which city is your agency located?	E.g. Washington D.C.
Throughout		Required	In which state is your agency located?	E.g. district of Columbia
Throughout		Required	In which county is your agency located?	E.g. district of Columbia
Throughout		Required	In which jurisdiction is your agency located?	E.g. district of Columbia
Throughout		Required	What is the name for this RFP?	E.g., Request for Proposals - Vehicle for Agency
Throughout		Required	What is the date of solicitation? [month/day/year]	e.g., 01/01/2026
Throughout		Required	What is this RFP proposal number?	000
Throughout		Required	What date is this proposal being released? [month/day/year]	TBD
Section 1	NR 1	Required	What types of buses are being procured (short description) [insert everything that is being procured in this solicitation]	35-foot electric buses
Section 1	NR 2	Required	Who is the procurement officer to contact? [name of person from whom documents are obtained]	John Doe
Section 1	NR 2	Required	Where can the solicitation be picked up or responses shipped to? [location to obtain proposal document]	122 Main St.
Section 1	NR 2	Required	Where is the procurement available electronically? [electronic address]	transit-agency.com
Section 1	NR 3	Required	What date and time is this procurement due? [local time, day and date]	March 30, 2025 at 2 PM prevailing
Section 1	NR 3	Required	Sealed Proposals shall be submitted to [Agency contact, room and address] for courier delivery or hand delivery.	123 Main St.
Section 1	NR 3	Required	Sealed Proposals shall be submitted to [Agency contact, room and address, if different from above] by U.S. mail.	123 Main St.
Section 1	NR 4	Required	Proposals and subsequent offers shall be valid for a period of [specify time period, typically not fewer than 90 and not more than 180 days]	89 days
Section 1, Section 2	NR 5	Required	A Pre-Proposal Meeting will be held on [day and date]	January 1, 2024

template_doc_non_technical - Last Modified: Just now

File Home Insert Draw Design Layout References

Clipboard Font Paragraph Styles

Standard Bus Procurement Guideline

A Standardized Request for Proposal for the Transit Industry

9 Some rows require manual entry (e.g., specific requirements), while others offer pre-filled options or drop-downs to choose from. Some require both. Use the **Questions**, **Notes**, and **Suggestions** columns as guidance. Additional notes may appear as comments or tooltips when you hover over certain cells. For more

complex cases, example entries are provided.

Questions	Your responses and selections	Resulting Text
54. Number in word if below 10 Your response in terms of situation and paragraph		Input is required
55. Response in terms of paragraph separation and line for examples		Input is required
56. Additional provisions you can add that your response in terms of situation and paragraph		Input is required
57. Additional provisions you can add that your response in terms of situation and paragraph		Not Applicable
58. Additional provisions you can add that your response in terms of situation and paragraph	thirty (30)	thirty (30)
59. Additional provisions you can add that your response in terms of situation and paragraph		Agency in accordance with this clause in whole, or from time part, whenever the Contracting Officer shall determine that s termination is in the best interest of the Agency. Any such ter shall be effected by delivery to the Contractor of a notice of t specifying the extent to which performance of work under the will be terminated, and the date upon which such termination effective. After receipt of a notice of termination, and except as otherw directed by the Contracting Officer, the Contractor shall do t following: •Stop work under the contract on the date and to the extent s the notice of termination. •Place no further orders or subcontracts for materials, servic facilities, except as may be necessary for completion of the the work under the contract that is not terminated. •Terminate all orders and subcontracts to the extent that the the performance of work terminated by the notice of termina to the agency in the manner, at the times and to the extent d the contracting officer, all of the right, title and interest of the Contractor under the orders and subcontracts so terminated, case the Agency shall have the right to settle or pay any or al arising out of the termination of such orders and subcontract

SECTION 1: NOTICE OF REQ

NR 1 Description of the Work

The Agency requests Proposals for the man terms and conditions set forth in RFP «procurement»

Specifically, the Agency is requesting the fi

NR 2 Obtaining Proposal Doc

Proposal documents may be obtained from or electronically, if available, at «procurement» postage paid.

NR 3 Proposal Due Date and

Proposals must be received by «procurement»

- Sealed Proposals shall be submitted
 - For courier delivery or han
 - By U.S. mail: «procurement»
- Envelopes or boxes containing Proj number and the solicitation title: «procurement»
- Proposers are requested to submit t copies, and three CDs, each contain discrepancies, the hard copy will be electronic version is provided for th be late if it is received by the Agen

Questions	Your responses and selections	Resulting Text
58. Additional provisions you can add that your response in terms of situation and paragraph		Not Applicable
59. Additional provisions you can add that your response in terms of situation and paragraph	thirty (30)	thirty (30)
60. Additional provisions you can add that your response in terms of situation and paragraph	DEFAULT - Default Clause	Agency in accordance with this clause in whole, or from time part, whenever the Contracting Officer shall determine that s termination is in the best interest of the Agency. Any such ter shall be effected by delivery to the Contractor of a notice of t specifying the extent to which performance of work under the will be terminated, and the date upon which such terminatio effective. After receipt of a notice of termination, and except as otherw directed by the Contracting Officer, the Contractor shall do t following: •Stop work under the contract on the date and to the extent s the notice of termination. •Place no further orders or subcontracts for materials, servic facilities, except as may be necessary for completion of the the work under the contract that is not terminated. •Terminate all orders and subcontracts to the extent that the the performance of work terminated by the notice of termina to the agency in the manner, at the times and to the extent d the contracting officer, all of the right, title and interest of the Contractor under the orders and subcontracts so terminated, case the Agency shall have the right to settle or pay any or al arising out of the termination of such orders and subcontract
61. Additional provisions you can add that your response in terms of situation and paragraph	ALT. - Final and Enforceable	The decision by the arbitrators shall be final and enforceable court having jurisdiction over the parties

SECTION 1: NOTICE OF REQ

NR 1 Description of the Work

The Agency requests Proposals for the man terms and conditions set forth in RFP «procurement»

Specifically, the Agency is requesting the fi

NR 2 Obtaining Proposal Doc

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NR 3 Proposal Due Date and

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- Envelopes or boxes containing Proj number and the solicitation title: «procurement»
- Proposers are requested to submit t copies, and three CDs, each contain discrepancies, the hard copy will be electronic version is provided for th be late if it is received by the Agen submission deadline may be rejecte

1		
2	Questions	Resulting Text
58	What are your responses in terms of situation and paragraph	Not Applicable
59	thirty (30)	thirty (30)
60	Generally Funded Grants, a contract provision is required; however, that provision are not by must substitute its own sentence clause in the User column.	<p>Agency In accordance with this clause in whole, or from time part, whenever the Contracting Officer shall determine that a termination is in the best interest of the Agency. Any such termination shall be effected by delivery to the Contractor of a notice of termination specifying the extent to which performance of work under the contract will be terminated, and the date upon which such termination will be effective.</p> <p>After receipt of a notice of termination, and except as otherwise directed by the Contracting Officer, the Contractor shall do the following:</p> <ul style="list-style-type: none"> •Stop work under the contract on the date and to the extent of the notice of termination. •Place no further orders or subcontracts for materials, services, facilities, except as may be necessary for completion of the work under the contract that is not terminated. •Terminate all orders and subcontracts to the extent that the performance of work terminated by the notice of termination to the agency in the manner, at the times and to the extent directed by the Contracting Officer, all of the right, title and interest of the Contractor under the orders and subcontracts so terminated, in case the Agency shall have the right to settle or pay any or all arising out of the termination of such orders and subcontracts. •Settle all outstanding liabilities and claims arising out of such termination of orders and subcontracts, with the approval or of the contracting officer, to the extent that they may require which approval or ratification shall be final for all the purposes of use. <p>The decision by the arbitrators shall be final and enforceable in a court having jurisdiction over the parties</p>
61	Alternatives and alternatives	ALT. - Final and Enforceable

Ready Accessibility: Investigate Display Settings Page 2 of 7 English (United States) Text Predictions: On

Men's Singles Starting soon

SECTION 1: NOTICE OF REQ

NR 1 Description of the Work

The Agency requests Proposals for the man terms and conditions set forth in RFP «procurement»

Specifically, the Agency is requesting the fi

NR 2 Obtaining Proposal Doc

Proposal documents may be obtained from or electronically, if available, at «procurement» postage paid.

NR 3 Proposal Due Date and

Proposals must be received by «procurement»

1. Sealed Proposals shall be submitted
 - a. For courier delivery or han
 - b. By U.S. mail: «procurement»
2. Envelopes or boxes containing Proj number and the solicitation title: «f
3. Proposers are requested to submit t copies, and three CDs, each contain discrepancies, the hard copy will be electronic version is provided for t be late if it is received by the Agen submission deadline may be rejecte

1		
2	Questions	Resulting Text
58	What are your responses in terms of situation and paragraph	Not Applicable
59	thirty (30)	thirty (30)
60	Generally Funded Grants, a contract provision is required; however, that provision are not by must substitute its own sentence clause in the User column.	<p>Agency In accordance with this clause in whole, or from time part, whenever the Contracting Officer shall determine that a termination is in the best interest of the Agency. Any such termination shall be effected by delivery to the Contractor of a notice of termination specifying the extent to which performance of work under the contract will be terminated, and the date upon which such termination will be effective.</p> <p>After receipt of a notice of termination, and except as otherwise directed by the Contracting Officer, the Contractor shall do the following:</p> <ul style="list-style-type: none"> •Stop work under the contract on the date and to the extent of the notice of termination. •Place no further orders or subcontracts for materials, services, facilities, except as may be necessary for completion of the work under the contract that is not terminated. •Terminate all orders and subcontracts to the extent that the performance of work terminated by the notice of termination to the agency in the manner, at the times and to the extent directed by the Contracting Officer, all of the right, title and interest of the Contractor under the orders and subcontracts so terminated, in case the Agency shall have the right to settle or pay any or all arising out of the termination of such orders and subcontracts. •Settle all outstanding liabilities and claims arising out of such termination of orders and subcontracts, with the approval or of the contracting officer, to the extent that they may require which approval or ratification shall be final for all the purposes of use. <p>The decision by the arbitrators shall be final and enforceable in a court having jurisdiction over the parties</p>
61	Alternatives and alternatives	ALT. - Federally Funded Grants (User Input)

Ready Accessibility: Investigate Display Settings Page 2 of 7 English (United States) Text Predictions: On

Men's Singles Starting soon

SECTION 1: NOTICE OF REQ

NR 1 Description of the Work

The Agency requests Proposals for the man terms and conditions set forth in RFP «procurement»

Specifically, the Agency is requesting the fi

NR 2 Obtaining Proposal Doc

Proposal documents may be obtained from or electronically, if available, at «procurement» postage paid.

NR 3 Proposal Due Date and

Proposals must be received by «procurement»

1. Sealed Proposals shall be submitted
 - a. For courier delivery or han
 - b. By U.S. mail: «procurement»
2. Envelopes or boxes containing Proj number and the solicitation title: «f
3. Proposers are requested to submit t copies, and three CDs, each contain discrepancies, the hard copy will be electronic version is provided for t be late if it is received by the Agen submission deadline may be rejecte

SECTION 1: NOTICE OF REQ

NR 1 Description of the Work
The Agency requests Proposals for the man terms and conditions set forth in RFP «prop»

Specifically, the Agency is requesting the fi

NR 2 Obtaining Proposal Doc
Proposal documents may be obtained from or electronically, if available, at «procurem» postage paid.

NR 3 Proposal Due Date and
Proposals must be received by «procuremen»

1. Sealed Proposals shall be submitted
 - a. For courier delivery or han
 - b. By U.S. mail: «procuremen»
2. Envelopes or boxes containing Proj number and the solicitation title: «p
3. Proposers are requested to submit t copies, and three CDs, each contain discrepancies, the hard copy will be electronic version is provided for t be late if it is received by the Agen submission deadline may be rejecte

SECTION 1: NOTICE OF REQ

NR 1 Description of the Work
The Agency requests Proposals for the man terms and conditions set forth in RFP «prop»

Specifically, the Agency is requesting the fi

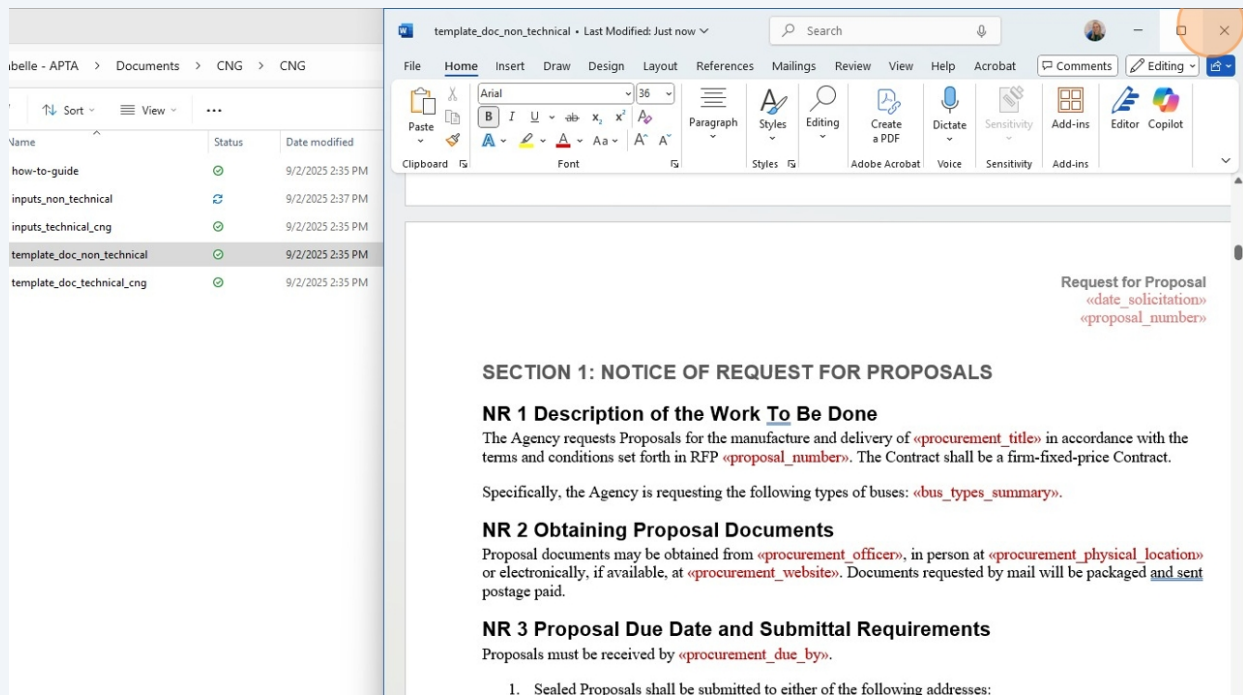
NR 2 Obtaining Proposal Doc
Proposal documents may be obtained from or electronically, if available, at «procurem» postage paid.

NR 3 Proposal Due Date and
Proposals must be received by «procuremen»

1. Sealed Proposals shall be submittec

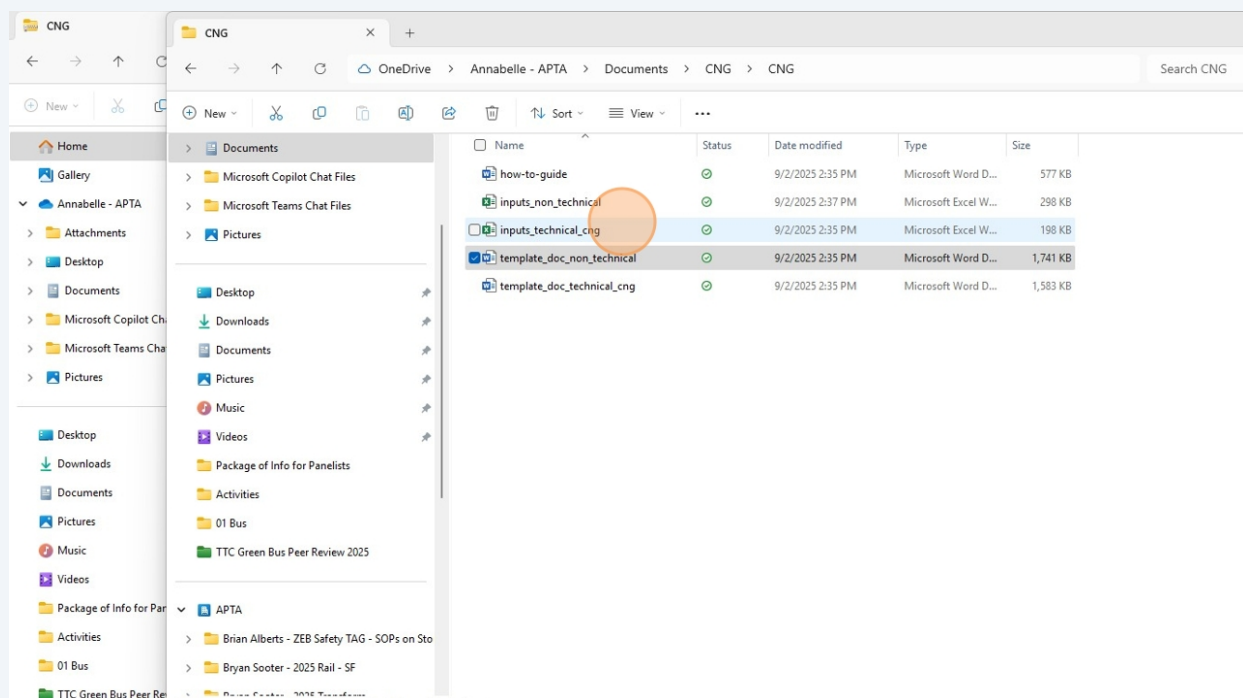
10

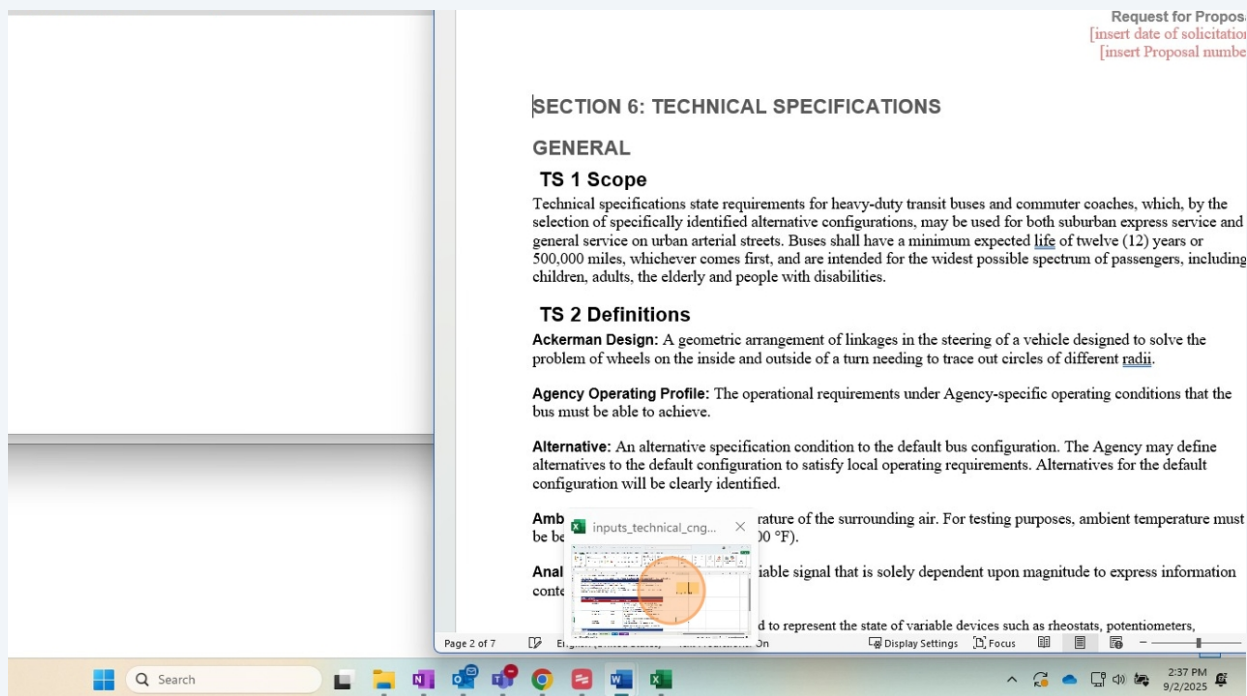
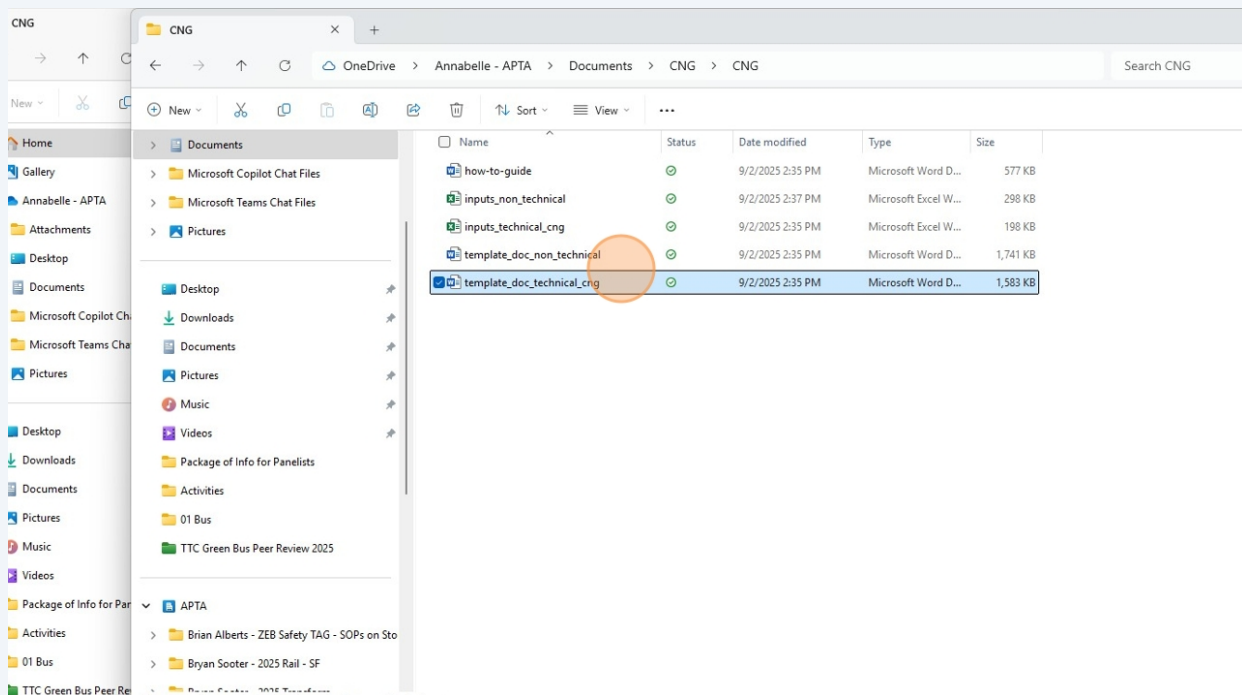
Step 4: Once you're satisfied with your entries, save the Excel file and close both it and the template Word document.



11 Next, configure the technical specifications,

Step 5: Repeat the same process with the technical documents. Open "inputs_technical" and "template_doc_technical".





12 Verify the fuel type selected.

The screenshot shows an Excel spreadsheet with the following content:

or agencies to fill in, that will be fed into the RFP template.

cal section of the whitebook (i.e., Sections 6), and are specifically for CNG propulsion type

form to gather agency information and responses to specific questions. Alternatives and default options are provided via pull-down menus. The entered information will then be processed into pre-populated documents, which can be printed as needed.

he propulsion type between electric, diesel, CNG, or hybrid from the drop-down list to access the correct collection form (see Cell H7).

Dependencies	Description
Global Lists	The Input sheet serves as the main form for officers to complete. Responses should be entered either by typing or by selecting from the drop-down list. The resulting text will then be automatically populated.
None	Predefined answers for drop-down menus.
Input	This sheet is used as the mailmerge input for the RFP template.
None	Providing examples for some of more complicated entry rows in the input sheet
None	The tab explains how to use and add to this spreadsheet, and users have to select the propulsion type to access the correct collection form

The 'Propulsion Type' dropdown menu is set to 'CNG'.

13 Step 6: Again, place them side-by-side and go through the input rows. The technical section contains nearly twice as many entries, so you may want to complete it in multiple sessions. Be sure to **save your progress frequently**.

Once you've completed both Excel input files, follow the instructions in the Import Inputs to Contract Template with Mail Merge section or view the next demo.

The screenshot shows an Excel spreadsheet with the following content:

The input fields pertain to the technical section of the whitebook (i.e., Sections 6), and are specifically for CNG propulsion type

How It Works

This workbook serves as a collection form to gather agency information and responses to specific questions. Alternatives and default options are provided via pull-down menus. The entered information will then be processed into pre-populated documents, which can be printed as needed.

The procurement officer must select the propulsion type between electric, diesel, CNG, or hybrid from the drop-down list to access the correct parameters (see Cell H7).

Tab Name	Dependencies	Description
Input Sheet	Global Lists	The Input sheet serves as the main form for officers to complete. Responses should be entered either by typing or by selecting from the drop-down list. The resulting text will then be automatically populated.
Global List	None	Predefined answers for drop-down menus.
Use for Word Doc	Input	This sheet is used as the mailmerge input for the RFP template.
Examples	None	Providing examples for some of more complicated entry rows in the input sheet
Instructions	None	The tab explains how to use and add to this spreadsheet, and users have to select the propulsion type to access the correct collection form

The 'Input' tab is highlighted in the bottom navigation bar.

Alternative: An alternative specific alternatives to the default configuration will be clearly identified.

Ambient Temperature: The temperature be between 16 and 38 °C (50 and 100 °F).

Analog Signal: A continuously varying content.

NOTE: Analog signals are used for the default configuration.

Request for Propos.
[insert date of solicitation]
[insert Proposal numbe

ny-duty transit buses and commuter coaches, which, by the configurations, may be used for both suburban express service and have a minimum expected life of twelve (12) years or needed for the widest possible spectrum of passengers, including cities.

linkages in the steering of a vehicle designed to solve the turn needing to trace out circles of different radii.

⁷rements under Agency-specific operating conditions that the

Ambient Temperature: The temperature of the surrounding air. For testing purposes, ambient temperature must be between 16 and 38 °C (50 and 100 °F).

Analog Signal: A continuously variable signal that is solely dependent upon magnitude to express information content

NOTE: Analog signals are used to represent the state of variable devices such as rheostats, potentiometers,

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English (United States) Text Predictions: On

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Editing

Create a PDF

Dictate

Sensitivity

Add-ins

Editor

Copilot

Questions

Notes and Suggestions

Your responses and selections

Resulting Test

Please answer the following questions. Please note that some questions require you to type your answer, and some require you to choose from a set of options. All your manual entries are interpreted as text and imported to the document as they are seen here; therefore, please consider correct capitalization, units, and symbols in your entries (your responses should generally be added to column H and column J of the bus?

What is the minimum useful design life of the bus?

Select default or insert response template

Insert language that describes the hours when it wants the training to occur, the total number of hours of instruction it wants provided, what items it expects the curriculum to cover, and the format in which it expects the training and teaching aids to be provided (print, DVD, etc.). This Agency should also specify whether the cost of the training shall be included in the bid price or itemized separately, whether some or all of the training shall be provided by the Contractor as a third-party training provider, whether the training shall be limited to specific aspects of the Contractor's vehicle, or be expanded to include foundational (basic) training and whether at the conclusion of the training technicians shall have reached a level of proficiency that allows them to be certified by the Contractor and/or component OEM to perform all necessary related work. Potential training requirements should be included in the Training Content form in Section 3 of this form. Click here for illustrative examples.

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The Contractor shall, at its own expense, have one or more competent technicians representative available on request to work the Agency in the phases of evaluating or design problems within the scope of the specifications that may arise during the warranty period. The user certifies the Contractor of responsibility under the provision of Section 7, "Warranty Requirements."

The Contractor shall provide full-time, on-site technical support representative for the repair and charging equipment for the fleet

DEFAULT - 12 Years or 500,000 Miles.

The minimum useful design life of the bus is to shall be at least 12 years or 500,000 miles. It is capable of operating at least 40,000 miles per including the 12th year.

⚠ Input is required ⚠

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