Combine and Complete Contract Document (Demo Part 3/3)

Complete your personalized contract document using APTA's automated White Book.

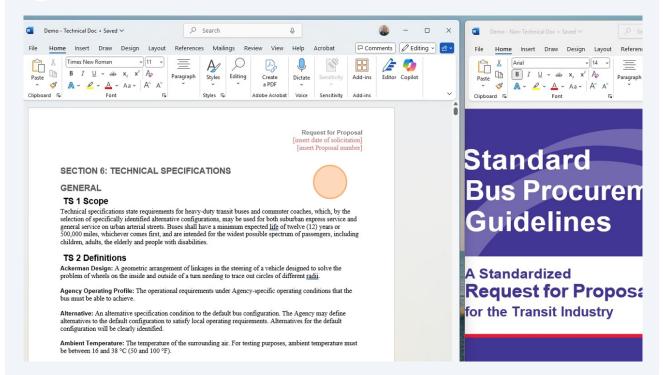
1 Welcome to the last part of the APTA automated White Book demo. You should have completed both Excel input files (as shown in the Demo Part 1) and created your contract templates with mail merge (as shown in the Demo Part 2). File Home Insert Draw Design Layout References Mailings Review View Help Acrobat File Home Insert Draw Design Layout Refe Paste B I U v v v A A Parag 1 Dictate Sensitivity Add-ins Create a PDF Paste

A
A
A
A
A
A
A

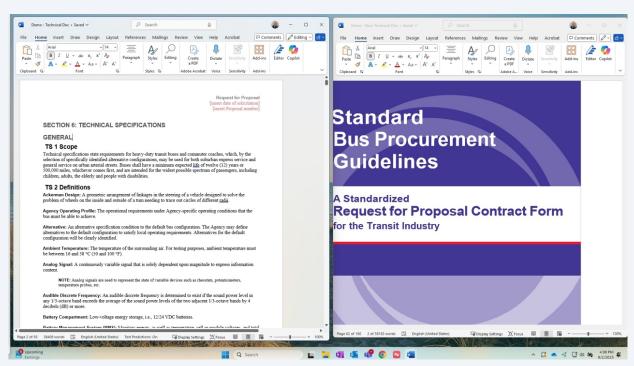
Clipboard
Full

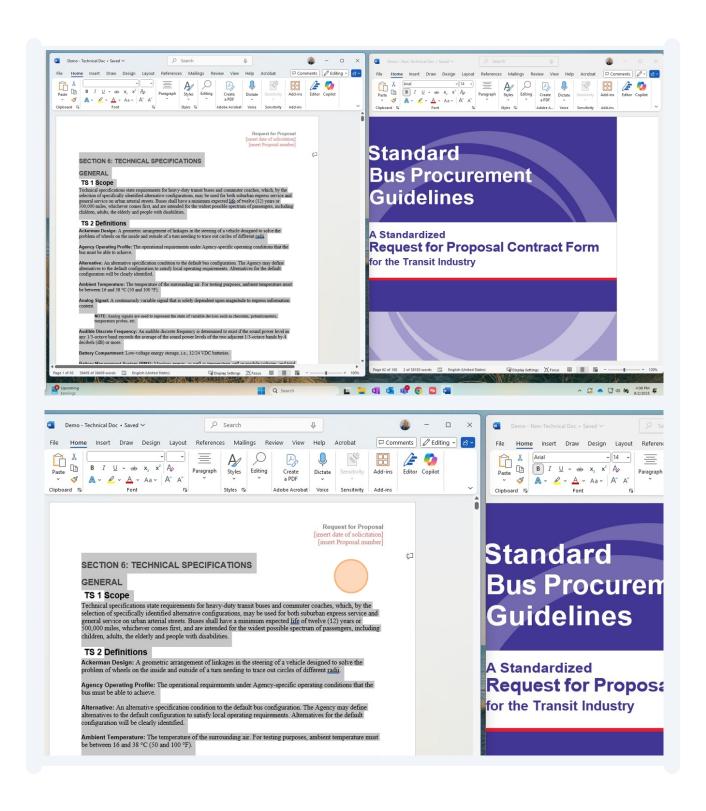
Font Adobe Acrobat Voice Request for Proposal [insert date of solicitation] [insert Proposal number] **Standard** SECTION 6: TECHNICAL SPECIFICATIONS **Bus Procure** TS 1 Scope Technical specifications state requirements for heavy-duty transit buses and commuter coaches, which, by the selection of specifically identified alternative configurations, may be used for both suburban express service and general service on urban arterial streets. Buses shall have a minimum expected life of twelve (12) years or 500,000 miles, whichever comes first, and are intended for the widest possible spectrum of passengers, including **Guidelines** children, adults, the elderly and people with disabilities TS 2 Definitions Ackerman Design: A geometric arrangement of linkages in the steering of a vehicle designed to solve the problem of wheels on the inside and outside of a turn needing to trace out circles of different <u>radii</u>. A Standardized Request for Propos Agency Operating Profile: The operational requirements under Agency-specific operating conditions that the bus must be able to achieve. for the Transit Industry Alternative: An alternative specification condition to the default bus configuration. The Agency may define alternatives to the default configuration to satisfy local operating requirements. Alternatives for the default alternatives to the default configuration to satisfy local operating requirements. Alter configuration will be clearly identified. Ambient Temperature: The temperature of the surrounding air. For testing purposes, ambient temperature must be between 16 and 38 °C (50 and 100 °F).

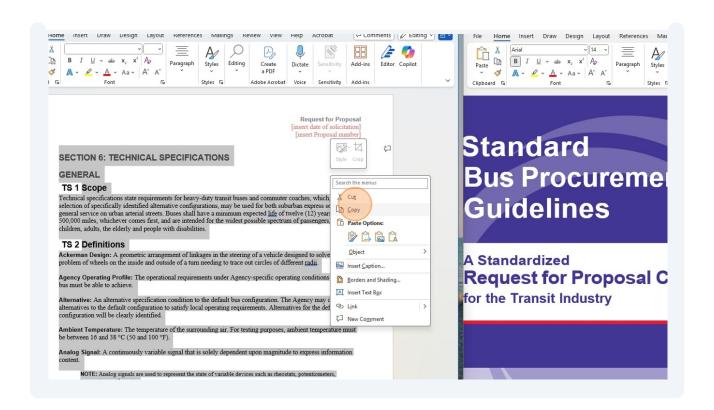
After generating the two customized Word documents, save them with your desired file names.

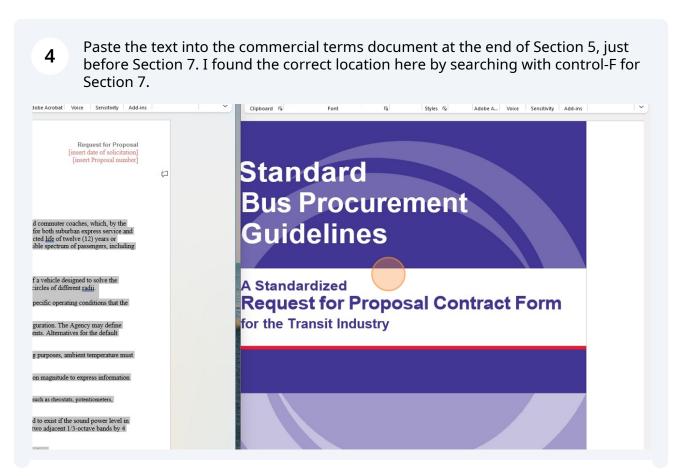


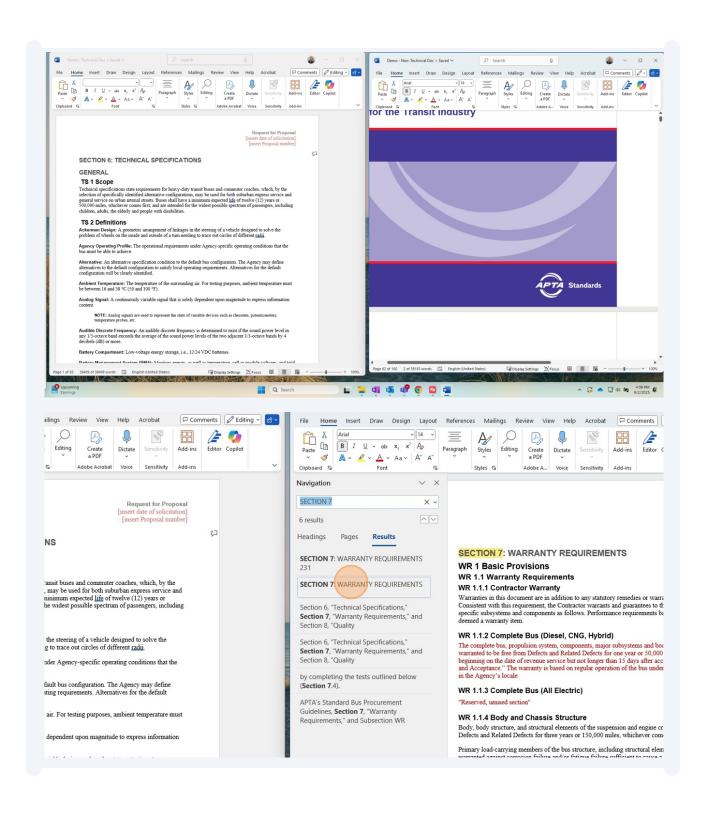
Then, combine the documents by copying the entire content of the technical specification document.

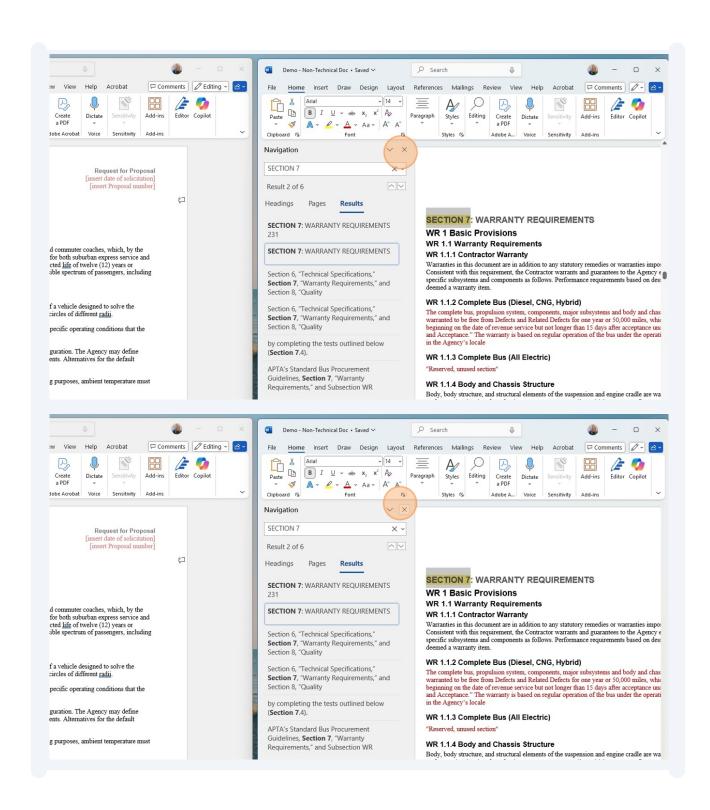


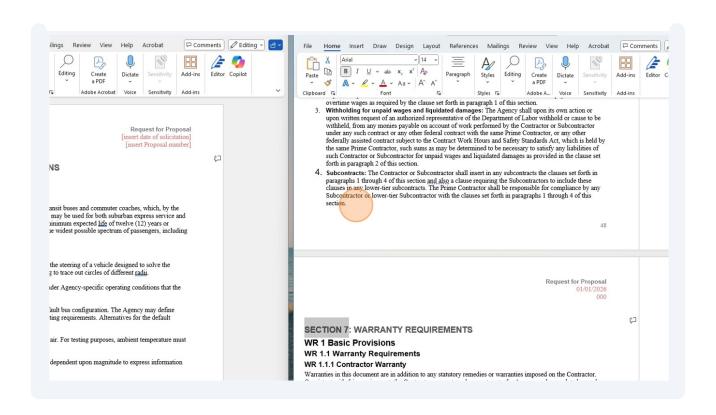


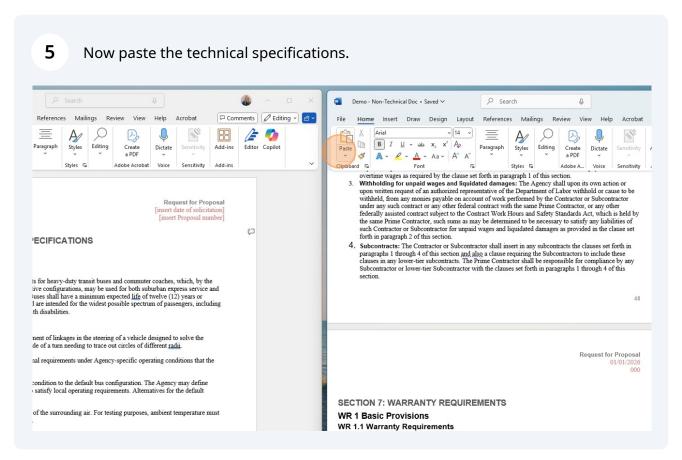


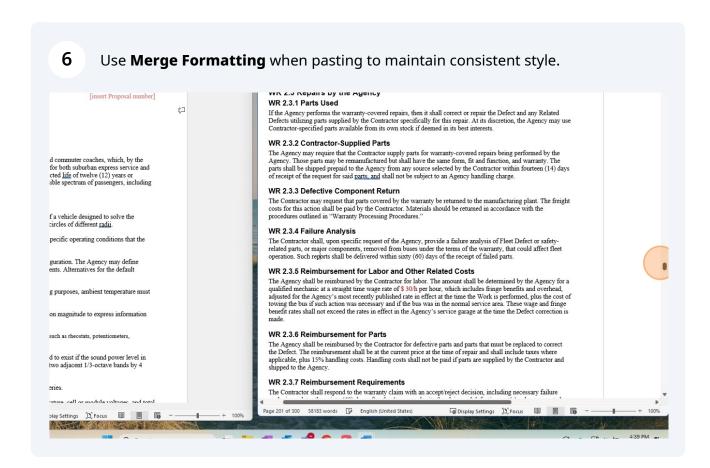










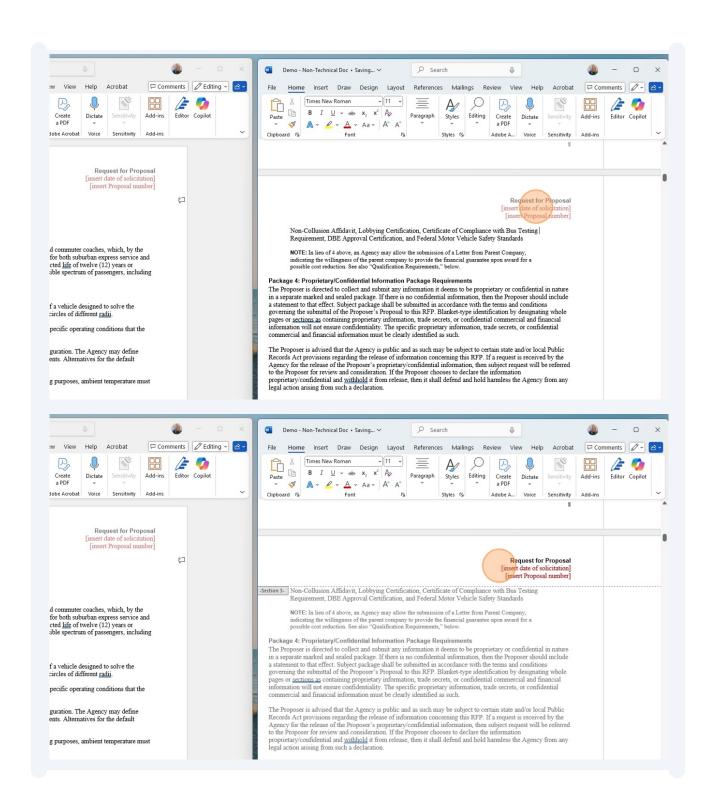


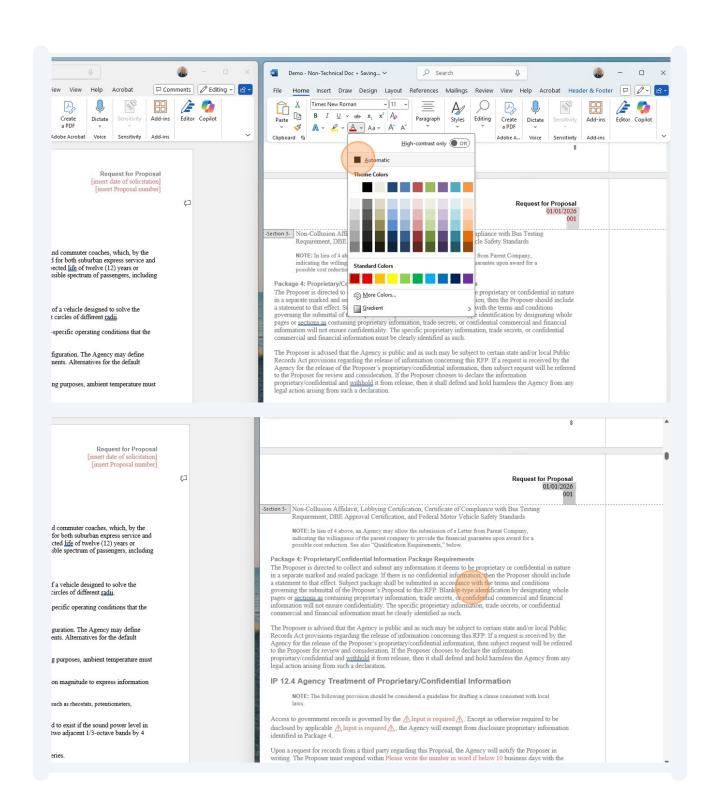
7 Next, review and finalize the document.

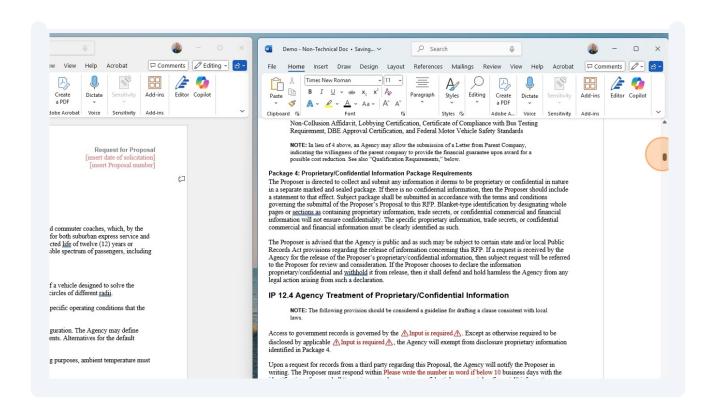
All content imported from Excel will appear in red font. Review each red entry and change the font color to Automatic or black once confirmed.

Check for formatting consistency—make sure symbols, lists, and indentation appear as expected.

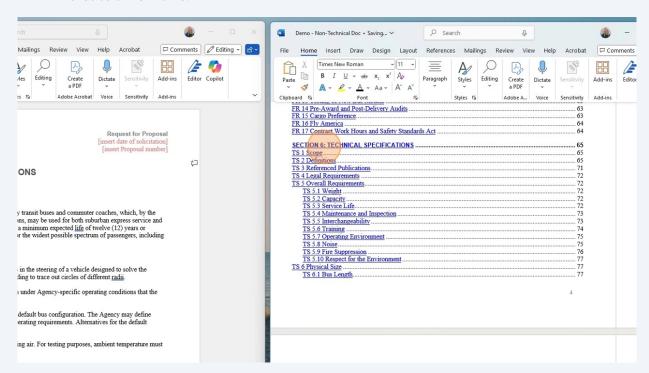
Some parts of the document may require **images**, **logo**, **tables**, **or additional forms or appendices**. These are noted throughout the document and-or listed in the checklist. Use the checklist to ensure all content is correctly inserted and all required elements are present.







Once everything is complete, **update the Table of Contents** to reflect the final structure. Delete the current table of contents and use the **References** tab to create a new one.



9 Your contract document is now ready for submission or internal review.

