

Research and Technology Committee

Eligibility for Office

ARTICLE III – OFFICERS

PARAGRAPH 1 – Officers

The Committee's officers include the following: Chair, Vice-Chair, Secretary, Immediate Past Chair, and the Chairs and Vice Chairs of all standing Sub-Committees. The officers also include any, liaisons to other APTA committees and/or programs as identified in Article VI. At all times, at least one transit agency representative and one business representative shall fill the Chair, vice-chair, and secretary position.

Eligibility for Office: All Committee members in good standing with at least two (2) years of service on the Committee are eligible to hold office. In order to serve in a leadership position on the Committee, members must have attended at least 50 percent of all meetings, whether in-person or virtually, in the prior fiscal year (July 1st through June 30th).

A member may only serve as an Officer on one committee/subcommittee at a time. Officers must be filled by individuals from different member organizations. An exception is given to the Research & Technology Committee Chair who serves on an alternating basis annually as the Chair or Vice Chair of the APTAtech Program Committee.

The Committee may remove an officer who fails to perform their duties effectively, consistently, or ethically. Grounds for removal include, but are not limited to, neglect of duties, failure to adhere to established protocols, or actions that compromise the integrity or mission of the Committee. A removal motion must be submitted in writing and supported by a majority vote of the Committee members. The officer in question will be given an opportunity to address the Committee prior to the vote. If the removal motion passes, the officer will be immediately relieved of their duties, and a successor will be appointed in accordance with the Committee's bylaws.

PARAGRAPH 2 – Duties of Officers

The duties of the Officers of the Committee shall be as follows:

- A. Chair. The Chair shall preside at all meetings of the Committee and shall be responsible for calling all meetings of the Committee. They shall be an ex-officio member of all regular and special committees. They shall appoint all Subcommittee, Liaison, Ad-hoc Subcommittee, and Task Force members initially and in the event of a vacancy. The Chair shall act as liaison between the Committee and the APTA Board of Directors, APTA Executive Committee, and other APTA Designated Committees, as appropriate. The Chair shall fill the portfolio seat on the APTA Executive Committee for such a time as they serve as Chair of the Committee. They shall be responsible for taking actions necessary to achieve the Committee's objectives and shall perform all such other duties as usually pertaining to such office. The Chair shall guide the Committee's information gathering efforts and respond to advancements in transit-related technologies, including the development of strategic partnerships with technology providers and research institutions
- B. Vice Chair. The Vice Chair shall preside at meetings in the absence of the Chair. He/she shall assist the Chair in the development and conduct of Committee activities.
- C. Secretary. The Secretary shall take an official record of meetings, post on the Committee web page/site, and maintain the relevant Committee information sites/distribution channels.
- D. Immediate Past Chair. The Immediate Past Chair shall be an advisor within the leadership to provide continuity and historical perspective to the current leadership team. They will assist in the transition of leadership ensuring the incoming Chair and other officers are fully on board and prepared to assume their roles. This is a non-voting position.

PARAGRAPH 3 – Terms of Office

Each Committee Officer shall serve only one term not to exceed two consecutive years. Committee Officers are limited to one term in office in the same position. Terms of office shall begin immediately after the Annual Meeting of the Committee (typically held at the APTA TRANSform Conference). A Chair, Vice-Chair, or Secretary who serves out an unexpired term of another officer shall not be precluded from serving a full term.

Each Officer shall serve Subcommittee officers shall be appointed by the Committee's Chair. Subcommittee Officers shall serve one term (2 years) and not exceed two consecutive terms (4 years) in the same leadership position. Subcommittee officer terms shall coincide with the appointing Chair's term of office. A Subcommittee Chair or Vice-Chair who serves out an unexpired term of another officer shall not be precluded from serving a full term.

