

# FTA's Pilot Program for Transit-Oriented Development Planning Discretionary Grant

April McLean-McCoy  
TOD Program Manager

June 5, 2024



The contents of this webinar do not have the force and effect of law and are not meant to bind the public in any way. This webinar is intended only to provide clarity to the public regarding existing requirements under the law or agency policies. Grantees and subgrantees should refer to FTA's statutes and regulations for applicable requirements of the TOD Pilot Program.



# Agenda

1. Overview of the Program
2. Introduction to Grants.gov
3. Common Questions
4. Q & A

# TOD Pilot Program

- In 2012, the Moving Ahead for Progress in the 21st Century Act (MAP-21) established a Pilot Program for Transit-Oriented Development Planning program (TOD Pilot Program).
- Grants for comprehensive or site-specific planning in new fixed guideway and core capacity improvement transit project corridors
- Since 2014, FTA has awarded 149 TOD Pilot Program grants totaling \$121M to transit agencies and other entities.
- On **May 23<sup>rd</sup>**, FTA released its 9<sup>th</sup> NOFO, making \$10.4M available for TOD funding.
- Applications are due on **July 22, 2024**

## Six Grant Objectives (MAP-21)

1. Enhances economic development, ridership, and other goals established during the project development and engineering processes
2. Facilitates multimodal connectivity and accessibility
3. Increases access to transit hubs for pedestrian and bicycle traffic
4. Enables mixed-use development
5. Identifies infrastructure needs associated with the eligible project
6. Includes private sector participation

[Recipients for Pilot Program for Transit-Oriented Development \(TOD\) Planning Awards | FTA \(dot.gov\)](https://www.fta.dot.gov/development/tod-planning-awards)



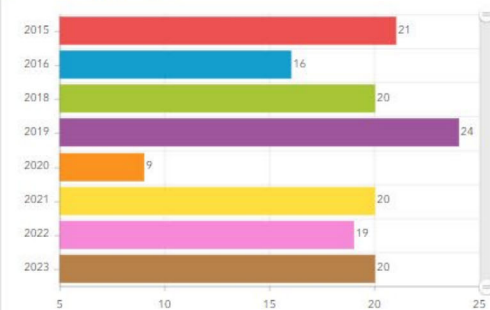
## List of Projects

(Sorted by Award Year then State)

- Tempe Streetcar, Tempe, AZ (2015)
- Mid-Coast Corridor, San Diego, CA (2015)
- Peninsula Corridor Electrification Project, San Francisco to San Jose, CA (2015)
- Downtown Riverfront Streetcar, Sacramento and West Sacramento, CA (2015)
- BART Transbay Corridor Core Capacity, Oakland and San Francisco, CA (2015)
- New Haven-Hartford-Springfield Line, New Haven to Springfield, CT (2015)
- Wave Streetcar, Fort Lauderdale, FL (2015)
- Tri-Rail Coastal Link, Miami to Jupiter, FL (2015)
- Atlanta BeltLine, Atlanta, GA (2015)
- MARTA I-20 East Rail Extension, DeKalb County, GA (2015)
- Red and Purple Line Modernization Phase One, Chicago, IL (2015)
- West Lake Corridor, Hammond to Dyer, IN (2015)
- Capital Area Transportation Authority (CATA) BRT, Lansing and East Lansing, MI (2015)
- Woodward Avenue BRT, Detroit to Pontiac, MI (2015)
- METRO Gold Line (Gateway) BRT, St. Paul to Woodbury, MN (2015)
- Triangle Transit, Durham to Chapel Hill, NC (2015)
- Albuquerque Rapid Transit Project, Albuquerque, NM (2015)
- Amherst-Buffalo Corridor, Amherst and Buffalo, NY (2015)
- Downtown-Uptown-Oakland-East End BRT, Pittsburgh, PA (2015)
- Provo-Orem BRT, Provo-Orem, UT (2015)
- Tacoma Link Expansion, Tacoma, WA (2015)
- South Central Light Rail Extension, Phoenix, AZ (2016)
- BART Silicon Valley Phase II - Extension to San Jose, San Jose and Santa Clara, CA (2016)
- West Santa Ana Branch Corridor, Los Angeles County, CA (2016)
- Colfax Avenue BRT, Denver, CO (2016)

## Projects by Award Year

(Click on a bar to select/unselect)



## Pilot Program for Transit-Oriented Development Planning



# Goals for the Program

- Encourage comprehensive or site-specific TOD planning at transit station areas in corridors containing eligible projects
- Support TOD planning work that goes beyond what local agencies would usually fund themselves
- Encourage partnerships to maximize chances for successful TOD implementations



# Work Plans

Address all six aspects in NOFO section (C)(3)(ii)

- A. Enhances economic development and ridership
- B. Facilitate multimodal connectivity and accessibility
- C. Increase non-motorized access to transit hubs
- D. Enable mixed-use development
- E. Identify infrastructure needs associated with the transit project
- F. Include private sector participation

Identify final deliverables

- See NOFO section (C)(3)(ii) for examples

# Transit Project Requirements

TOD planning work must be associated with a new fixed guideway or core capacity improvement project as defined in the NOFO

- **Does not** need to be a candidate for or recent recipient of Capital Investment Grants Program funding (or candidate for or recent recipient of any FTA/DOT funding)
- Fixed guideway projects under construction or recently opened can be considered “new”
- Core capacity improvement projects are also “new”

# Eligible Applicants

- Existing FTA grantees that meet one of the following:
  - Sponsor of an eligible transit project and partnering with an entity in the project corridor that has land use authority
  - An entity in an eligible transit project corridor that has land use authority and is partnering with the transit project sponsor
  - Sponsor of an eligible transit project and has land use authority
- Only one application per transit project corridor
- Multiple corridors allowed (but separate application needed for each)



# Ineligible Activities

- Transit project development activities that would be reimbursable under an FTA capital grant
- Must be an FTA grant recipient
- Capital projects
  - See NOFO section (C)(3)(iii) for examples





# Grant Conditions

- Maximum 80 percent Federal funding share
- In-kind contributions permitted; transportation development credits (toll revenue credits) do not count towards the local match requirement
- Pre-award authority guidance with notice of award selections
- Section 5303 Metropolitan Planning Program requirements apply



# Initial Application Screening Criteria

- Eligible applicant and transit project
- Evidence of partnership
- Complete application including:
  - Overview of comprehensive or site-specific TOD planning study
  - Work plan by task, including substantial deliverables
  - Schedule in terms of milestones
  - Project budget and identification of matching funds
  - Performance measures for the planning work
  - Potential impediments and how the work plan will address it

# Formal Application Evaluation Criteria

Based on the information provided in the Applicant and Proposal Profile supplemental form and other attachments

- Demonstrated need for TOD planning funds
- Strength of the work plan, schedule, and process
- Funding commitments for TOD planning work
- Adherence to the MAP-21 requirements



# Additional Considerations

## FTA's Strategic Goals and Objectives:

- Address affordable housing needs and mixed-income, or provide equitable housing choices
- Avoids displacement of low-income households via anti-displacement plan or policy
- Address homelessness
- Geographic diversity
- Diversity in the size of the grantees receiving funding
- Applicant's receipt of other competitive awards
- TIFIA/RRIF

# Affordable Housing

**New** section geared at incentivizing affordable housing planning:

- 100% federal share for proposals that address 3+ activities related to affordable housing
- Affordable housing policies may focus on, among other things:
  - Strategic policies that reduce regulatory barriers to the development of affordable housing or infill development (e.g., *inclusionary zoning that specifies a percentage of new units are affordable for targeted incomes, the provision of density bonuses for the creation of affordable housing units or a partnership with a community development corporation to accelerate affordable housing plans*);
  - Policies that support affordable rental opportunities;
  - Policies that relax parking standards and reduce parking minimums;
  - Policies that support permanent affordable housing for disadvantaged groups in areas with high incidence rates of homelessness; and
  - Policies that encourage streamlined permitting for affordable housing units.

**FY 2024 Pilot Program for Transit-Oriented Development Planning**  
Applicant and Proposal Profile

**Section I. Applicant Information**

Is this a resubmission due to an invalid/error message from FTA? ☐ Yes ☒ No

Organization Legal Name:

FTA Recipient ID Number:

Organization Chief Executive Officer:

Is the applicant either the sponsor of this transit project or an entity with land use authority in the transit project corridor (or both)? ☐ Yes ☐ No

Project Location: ☐ Large Urbanized Area (200,000+ people) ☐ Small Urbanized Area (50,000-199,999 people) ☐ Rural (less than 50,000 people)

Description of Service Provided and Areas Served:

Validate Form

**Affordable Housing**

Describe the affordable housing activities for your comprehensive or site-specific planning work, and identify infrastructure needs associated with the eligible project.

**Community Development**

Describe how your planning proposal supports planning activities that assist urbanized or rural areas with lower population density or lower average household income levels in comparison to the adjoining areas of the project scope of work.

Validate Form

# Affordable Housing Cont'

## House America Initiative-

- USDOT supports the federal initiative to address the crisis of homelessness by leveraging federal resources through a Housing First approach.
- Encourages applications to create an affordable plan that addresses homelessness

## Additional Affordable Housing Methods-

- Encourage the inclusion of anti-displacement policies or plans
- Additionally, encourage the implementation of innovative financing methods in planning documents, such as
  - Low-Income Housing Tax Credit (LIHTC)
  - Rehabilitation Credit (Historic Preservation)

The image shows a screenshot of a web form titled "FY 2024 Pilot Program for Transit-Oriented Development Planning Applicant and Proposal Profile". The form is divided into sections. The first section, "Section I. Applicant Information", includes fields for "Organization Legal Name", "FTA Recipient ID Number", and "Organization Chief Executive Officer". It also has checkboxes for "Is this a resubmission due to an invalid/error message from FTA?" (Yes/No) and "Is the applicant either the sponsor of this transit project or an entity with land use authority in the transit project corridor (or both)?" (Yes/No). Below these are radio buttons for "Project Location": "Large Urbanized Area (200,000+ people)", "Small Urbanized Area (50,000-199,999 people)", and "Rural (less than 50,000 people)". A text area for "Description of Service Provided and Areas Served:" is at the bottom of this section. The second section, "Affordable Housing", has a text area for "Describe the affordable housing activities for your comprehensive or site-specific planning work, and identify infrastructure needs associated with the eligible project." The third section, "Community Development", has a text area for "Describe how your planning proposal supports planning activities that assist urbanized or rural areas with lower population density or lower average household income levels in comparison to the adjoining areas of the project scope of work." Each section has a "Validate Form" button at the bottom right.



# **Build America Bureau, TIFIA/RRIF Incentive**

- Additional Departmental Objective:
  - Supports projects that would qualify for TIFIA/RIFF after the completion of a planning study
  - Planning study leads to TOD implementation
  - [Build America Bureau \(transportation.gov\)](https://www.transportation.gov/build-america-bureau)



# Additional Planning Considerations:

## New Focus on Suburban/Rural Development:

- Planning activities that are part of an urbanized area or rural area with lower population density or lower average income levels compared to the adjacent area
  - March 21, 2023, Dear Colleague Letter
- FTA may provide a federal funding share of no less than 90 percent
  - Applicants may request a share up to 100%.



Source: [www.smartcitiesdive.com](http://www.smartcitiesdive.com)

# Environmental Justice

- Environmental justice populations include low-income and minority population(s) as defined in **Executive Order 12898** “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations” and FTA’s Environmental Justice Circular 4703.1.
- Applicants are encouraged to identify any EJ populations within the proposed service area and describe anticipated benefits to that population(s).
- The geographic unit should be appropriate to the scope of the project.

**A formal EJ analysis is not requested.**

# Equity

## Executive Order 13985: *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*

- Pursue a government-wide approach to advancing equity for all, including people of color and others who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequality
- Activities identified in the proposal must align with the Executive Order

# Climate Change

## Executive Orders (14008 & 13900)

- **EO 14008: Tackling the Climate Crisis at Home and Abroad**
  - An approach to achieve net-zero emissions by no later than 2050
  - Addressing the disproportionately high and adverse human health, environmental, climate-related, and other cumulative impacts on disadvantaged communities.
- **EO 13900: Protecting Public Health and the Environment and Restoring Science to Tackle Climate Crisis**
  - Our commitment to empower our workers and communities; promote and protect our public health and the environment; and conserve our national treasures and monuments, places that secure our national memory.

# Justice40, Historically Disadvantaged Communities

## Mapping Tool:

- To assist applicants in identifying whether a project is in a Historically Disadvantaged Community.
- Addresses how the project is related to housing or land use reforms.
- Describe specific and direct ways the project will mitigate or reduce climate change impacts.
  - [Climate and Economic Justice Screening Tool | U.S. Climate Resilience Toolkit](#)

### Justice40

Does the project support the Justice40 Initiative? ☐ Yes ☐ No

Describe how the project supports the Justice40 Initiative and the benefits provided (see NOFO Section E.2):

Describe the methodology used to determine the project meets the Justice40 Initiative (see NOFO Section E.2):

### Justice40 Population Impacted

Justice40 Disadvantaged Community Served as Identified in the NOFO Section E.2	Actual or Estimated Annual Ridership Count
<div></div>	<div></div>
<div>Insert Item</div>	

What is the percentage of Disadvantaged Communities within the project area?  %

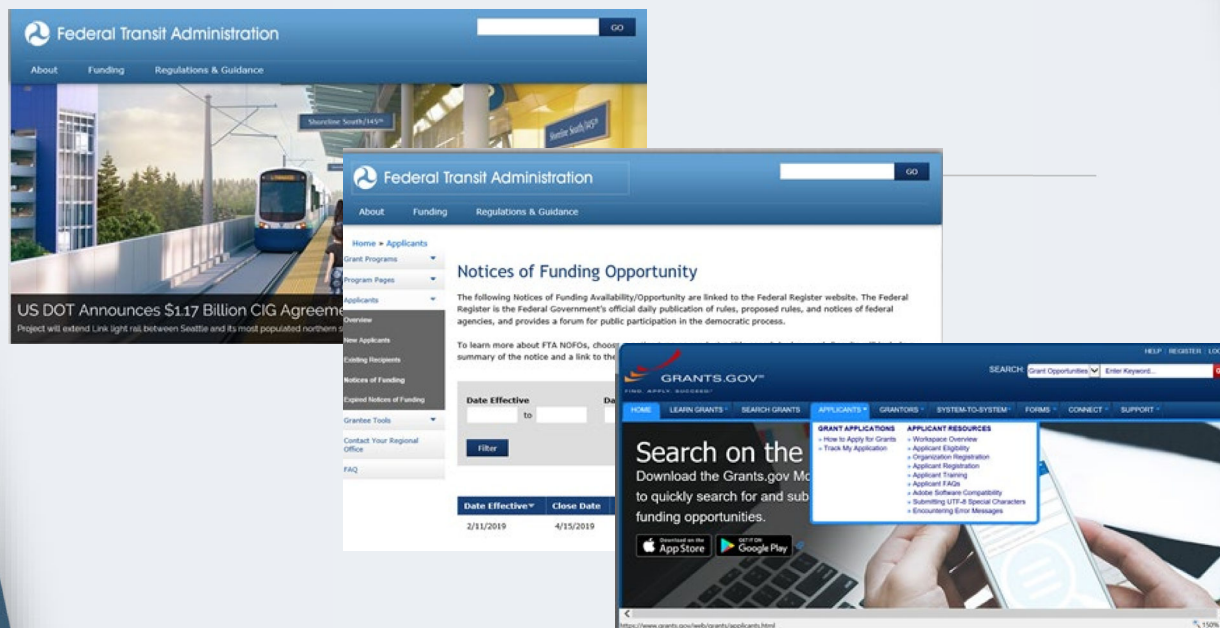
Was this estimate generated using the Climate & Economic Justice Screening Tool (CEJST)? ☐ Yes ☐ No

Was this estimate generated using the USDOT Equitable Transportation Community (ETC) Explorer? ☐ Yes ☐ No

If you did not use the annual ridership count or the mapping tool to generate the percentage, which tool(s) did you use?



# Applying for FTA Grant Opportunities in Grants.gov



# FTA Notice of Funding Opportunity

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Federal Transit Administration

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Grant ProgramsProgram PagesApplicantsApplicants OverviewNew ApplicantsExisting RecipientsFunding Opportunities for Tribal EntitiesNotices of FundingExpired Notices of FundingGrantee ToolsContact Your Regional OfficeFAQ

Notices of Funding Opportunity

The following Notices of Funding Availability/Opportunity are linked to the Federal Register website. The Federal Register is the Federal Government's official daily publication of rules, proposed rules, and notices of federal agencies, and provides a forum for public participation in the democratic process.

To learn more about FTA NOFOs, choose a notice type or conduct a title search by keyword. Results will include a summary of the notice and a link to the PDF of the appropriate Federal Register page.

FromToKeywordsApply

Date Effective	Close Date	Opportunity ID	Grant Program
08/08/2023	10/10/2023	FTA-2023-011-TPE-TODP	Pilot Program for Transit-Oriented Development Planning - Section 20005(b)

Grant ProgramsProgram PagesApplicantsApplicants OverviewNew ApplicantsExisting RecipientsFunding Opportunities for Tribal EntitiesNotices of FundingExpired Notices of FundingGrantee ToolsContact Your Regional OfficeFAQ

Pilot Program for Transit-Oriented Development Planning FY 2023 Notice of Funding

Date Posted: August 8, 2023Date Closed: October 10, 2023Opportunity ID: FTA-2023-011-TPE-TODPGrant Program: Pilot Program for Transit-Oriented Development Planning - Section 20005(b)Opportunity Announcement PDF: https://www.govinfo.gov/content/pkg/FR-2023-08-08/pdf/2023-16894.pdfOpportunity Announcement TXT: https://www.govinfo.gov/content/pkg/FR-2023-08-08/html/2023-16894.htm

Details: 08/08/2023. Notice of Funding Opportunity (NOFO): Solicitation of Project Proposals for the Pilot Program for Transit-Oriented Development (TOD) Planning. The Federal Transit Administration (FTA) announces the availability of \$13,460,978 to support comprehensive or site-specific planning associated with new fixed guideway and core capacity improvement projects. The full announcement is posted on Grants.gov as opportunity FTA-2023-011-TPE-TODP. Proposals must be submitted electronically through the Grants.gov website by 11:59 p.m. Eastern Daylight Time on 10/10/2023.

Summary: The Pilot Program for TOD Planning provides funding to communities to integrate land use and transportation planning in new fixed guideway and core capacity transit project corridors. As required by statute, any comprehensive or site-specific planning funded through the pilot program must examine ways to improve economic development and ridership potential, foster multimodal connectivity and accessibility, improve transit access for...

GO

<https://www.transit.dot.gov/>  
<https://www.transit.dot.gov/funding/grants/notices>

# FTA Notice of Funding Opportunity

## FTA NOFO Page contains:

- Summary Description
  - Application requirements
  - Eligibility
- Supplemental Form
  - Applicants should complete and attach to submission
- Links to Grants.gov
- Links to Program Information
- Other references and links

**Pilot Program for Transit-Oriented Development Planning FY 2023 Notice of Funding**

**Date Posted:** August 8, 2023  
**Date Closed:** October 10, 2023  
**Opportunity ID:** FTA-2023-011-TPE-TODP  
**Grant Program:** Pilot Program for Transit-Oriented Development Planning – Section 20005(b)  
**Opportunity Announcement PDF:** <https://www.govinfo.gov/content/pkg/FR-2023-08-08/pdf/2023-08-08.pdf>  
**Opportunity Announcement TXT:** <https://www.govinfo.gov/content/pkg/FR-2023-08-08/pdf/2023-08-08.pdf>

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**Summary:** The [Pilot Program for TOD Planning](#) provides funding to communities to integrate land use and transportation planning in new fixed guideway and core capacity transit project corridors. As required by statute, any comprehensive or site-specific planning funded through the pilot program must examine ways to improve economic development and ridership potential, foster multimodal connectivity and accessibility, improve transit access for pedestrian and bicycle traffic, engage the private sector, identify infrastructure needs, and enable mixed-use development near transit stations. The statute also requires that the planning work be associated with a new fixed guideway or core capacity transit project as defined in federal transit statute (49 USC 5309(a); also see the NOFO [FTA-2023-011-TPE-TODP](#)).

**Related Links**

- [Pilot Program for Transit-Oriented Development Planning](#)
- [Federal Register :: Public Inspection: Competitive Funding Opportunity: Fiscal...](#)

**Related Documents**

- [Pilot Program for Transit-Oriented Development Planning FY2023 Notice of Funding Supplemental Form](#)

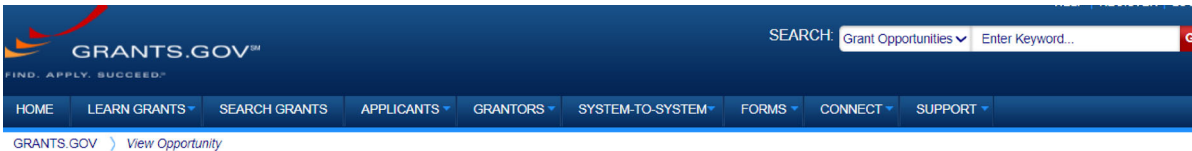


<https://www.transit.dot.gov/funding/grants/notices>

FTA NOFO provides hyperlinks to Grants.gov opportunity notice, related documents, and application package.



# Download Application



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## VIEW GRANT OPPORTUNITY



FTA-2023-011-TPE-TODP  
Pilot Program for Transit-Oriented Development (TOD) Planning  
Department of Transportation  
DOT/Federal Transit Administration

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NOTE: Anyone can download the application package from Grants.gov. However, only “authorized organizational representatives” can submit applications in Grants.gov.

### SYNOPSIS VERSION HISTORY RELATED DOCUMENTS PACKAGE

#### General Information

**Document Type:** Grants Notice  
**Funding Opportunity Number:** FTA-2023-011-TPE-TODP  
**Funding Opportunity Title:** Pilot Program for Transit-Oriented Development (TOD) Planning  
**Opportunity Category:** Discretionary  
**Opportunity Category Explanation:**  
**Funding Instrument Type:** Grant  
**Category of Funding Activity:** Transportation  
**Category Explanation:**  
**Expected Number of Awards:** 22  
**CFDA Number(s):** 20.500 -- Federal Transit Capital Investment Grants  
**Cost Sharing or Matching Requirement:** Yes

**Version:** Synopsis 2  
**Posted Date:** Aug 08, 2023  
**Last Updated Date:** Aug 08, 2023  
**Original Closing Date for Applications:** Oct 06, 2023  
**Current Closing Date for Applications:** Oct 10, 2023  
**Archive Date:** Nov 05, 2023  
**Estimated Total Program Funding:** \$13,460,973  
**Award Ceiling:**  
**Award Floor:**

Print Synopsis Details ?

### SYNOPSIS VERSION HISTORY RELATED DOCUMENTS PACKAGE

Click on the following file link(s) to download the related document(s):

File Description	File Name	Last Updated Date/Time	File Size
Folder: Full Announcement - FTA-2023-011-TODP	<a href="#">FTA-2023-011-TPE-TODP-Full Announcement - FTA-2023-011-TODP.zip</a>	Aug 08, 2023 09:07:35 AM EDT	961.6 KB
Fed Register Notice	<a href="#">Fed Register_TODP_2023-16894.pdf</a>	Aug 08, 2023 09:07:35 AM EDT	254.2 KB
Supplemental Form	<a href="#">FY23-TOD-Supplemental-Form.pdf</a>	Aug 08, 2023 07:43:58 AM EDT	785.1 KB

Print Related Documents List ?

### SYNOPSIS VERSION HISTORY RELATED DOCUMENTS PACKAGE

Select Grant Opportunity Package

Print Package List ?

**PLEASE READ BEFORE APPLYING!**  
If you view and complete your application package using Grants.gov downloadable PDF forms, you MUST have Adobe Reader installed. You may receive a validation error using incompatible versions of Adobe Reader. To prevent a validation error, it is now recommended you uninstall any earlier versions of Adobe Reader and install the latest compatible version of Adobe Reader. If more than one person is working on the PDF forms, ALL applicants must be using the same Adobe Reader version. [Click for more information on Adobe Reader Compatibility.](#)

Opportunity Package(s) Currently Available for this Funding Opportunity:

CFDA	Competition ID	Competition Title	Opportunity Package ID	Opening Date	Closing Date	Actions
20.500	FTA-2023-011-TPE-TODP	Pilot Program for Transit-Oriented Development (TOD) Planning	PKG00282798	08/08/2023	10/10/2023	<a href="#">Preview</a>   <a href="#">Apply</a>



FEDERAL TRANSIT ADMINISTRATION



# Application Package

SYNOPSIS
VERSION HISTORY
RELATED DOCUMENTS
**PACKAGE**

Print Package List

Select Grant Opportunity Package

**PLEASE READ BEFORE APPLYING!**  
If you view and complete your application package using Grants.gov downloadable PDF forms, you MUST have Adobe Reader installed. You may receive a validation error using incompatible versions of Adobe Reader. To prevent a validation error, it is now recommended you uninstall any earlier versions of Adobe Reader and install the latest compatible version of Adobe Reader. If more than one person is working on the PDF forms, ALL applicants must be using the same Adobe Reader version. [Click for more information on Adobe Reader Compatibility.](#)

Opportunity Package(s) Currently Available for this Funding Opportunity:						
CFDA	Competition ID	Competition Title	Opportunity Package ID	Opening Date	Closing Date	Actions
20.500	FTA-2023-011-TPE-TODP	Pilot Program for Transit-Oriented Development (TOD) Planning	PKG00282798	08/08/2023	10/10/2023	<a href="#">Preview</a>   <a href="#">Apply</a>

Preview Opportunity Package Details

Opportunity Package Details:

Agency Contact Information: April.McLeanMcCoy@dot.gov  
Who Can Apply: Organization Applicants

PACKAGE FORMS:
Download Instructions

Mandatory Forms (Click to Preview)	Optional Forms (Click to Preview)
<ul style="list-style-type: none"> <li>» SF424 Mandatory Form [V3.0]</li> <li>» Grants.gov Lobbying Form [V1.1]</li> <li>» Attachments [V1.2]</li> </ul>	

Close

OMB Number 4340-0002  
Expiration Date: 01/01/2019

### APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY

1.a. Type of Submission: <input checked="" type="checkbox"/> Application <input type="checkbox"/> Plan <input type="checkbox"/> Funding Request <input type="checkbox"/> Other	1.b. Frequency: <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Quarterly <input type="checkbox"/> Other	1.c. Version: <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Resubmission <input type="checkbox"/> Revision <input type="checkbox"/> Update
2. Date Received:		STATE USE ONLY:
3. Applicant Identifier:		5. Date Received by State:
4a. Federal Entity Identifier:		6. State Application Identifier:
4b. Federal Award Identifier:		

1.d. Consolidated Application/Plan/Funding Request?  
Yes ☐ No ☒ Explanation:

7. APPLICANT INFORMATION:

a. Legal Name:

b. Employer/Taxpayer Identification Number (EIN/TIN):

c. Organizational DUNS:

d. Address:

Street1:

Street2:

City:

County / Parish:

State:

Province:

Country:

USA: UNITED STATES

Zip / Postal Code:

e. Organizational Unit:

Please fill out the following form.

Highlight Existing Fields

### ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1		Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2		Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3		Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4		Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5		Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6		Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7		Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8		Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9		Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10		Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11		Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment



# Application Package

Validate Form

**FY 2023 Pilot Program for Transit-Oriented Development Planning**  
**Applicant and Proposal Profile**

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**Section I. Applicant Information**

Is this a resubmission due to an invalid/error message from FTA? ☐ Yes ☒ No

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FTA Recipient ID Number:

Organization Chief Executive Officer:

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☐ Small Urbanized Area (50,000-199,999 people)  
☐ Rural (less than 50,000 people)

Description of Service Provided and Areas Served:

The “**Attachment Form**” shown below is included in the SF-424 Grant Application Package in Grants.gov.

Please attach the **FTA Supplemental Form** to the **Attachment Form** shown below when submitting in Grants.gov.

Please fill out the following form.Highlight Existing Fields

Authorized for Local Reproduction Standard Form 424 Mandatory (Effective 06/2005)  
Prescribed by OMB Circular A-102

**ATTACHMENTS FORM**

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
2) Please attach Attachment 2	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
3) Please attach Attachment 3	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
4) Please attach Attachment 4	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
5) Please attach Attachment 5	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
6) Please attach Attachment 6	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
7) Please attach Attachment 7	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
8) Please attach Attachment 8	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
9) Please attach Attachment 9	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>

**CAUTION:** Do not use “**Supplemental Form**” from prior years or create your own form. Please use the file provided on the FTA website.





# Applications on Grants.gov

The screenshot displays the Grants.gov website interface. The top navigation bar includes links for HOME, LEARN GRANTS, SEARCH GRANTS, APPLICANTS, GRANTORS, SYSTEM-TO-SYSTEM, FORMS, CONNECT, and SUPPORT. A search bar is located in the top right corner. The main content area is titled 'FOR APPLICANTS' and features a large banner image of people walking. Below the banner, there are several sections with icons and text:

- Check Your Eligibility:** Are you or your organization eligible for a grant? Learn how to check your eligibility here. [Check Your Applicant Eligibility »](#)
- Get Registered:** To apply, you need to register an account with Grants.gov. Begin registering today. [Applicant Registration »](#) [Organization Registration »](#)
- Apply for Grants:** Ready to apply? Create a workspace to apply for a grant. [Today »](#) [Apply for a Grant Opportunity](#) [Workspace Overview »](#)
- Track Your Application:** Enter your Grants.gov tracking number to follow the progress of up to five applications at a time. [Track Your Application »](#)
- Adobe Compatibility:** Ensure your Adobe Reader or Acrobat software is compatible with Grants.gov. [Adobe Compatibility Tip Sheet »](#)
- Applicant Training:** Access training materials, tips and other resources that will help you successfully navigate Grants.gov. [Applicant Training »](#) [Grants.gov Online User Guide »](#)
- Applicant FAQs:** If you have questions, you are not alone. Here are the answers to frequently asked questions. [Applicant FAQs »](#)
- Manage Subscriptions:** Subscribe to funding opportunities, saved searches, RSS feeds, and communications. [Sign Up Now »](#)

The footer contains links for 'CONNECT WITH US' (Blog, Twitter, YouTube, Alerts, RSS, XML Extract, Get Adobe Reader) and 'HEALTH & HUMAN SERVICES' (HHS.gov, EEOC / No Fear Act, Accessibility, Privacy, Disclaimers, Site Map). It also includes a 'COMMUNITY' section with links to USA.gov, WhiteHouse.gov, USAspending.gov, SBA.gov, CFDA.gov, SAM.gov, DUNS Request, and Report Fraud. The contact information for Grants.gov Applicant Support is listed as 1-800-518-4729 and support@grants.gov.



<https://www.grants.gov/web/grants/applicants.html>



FEDERAL TRANSIT ADMINISTRATION

# Applicant – Organization Registration

GRANTS.GOV™  
FIND. APPLY. SUCCEED.™

SEARCH: Grant Opportunities Enter Keyword... GO

HOME LEARN GRANTS SEARCH GRANTS APPLICANTS GRANTORS SYSTEM-TO-SYSTEM FORMS CONNECT SUPPORT

**FOR APPLICANTS**

**GRANT APPLICATIONS**  
 ▶ How to Apply for Grants  
 ▶ Track My Application

**APPLICANT RESOURCES**  
 ▶ Workspace Overview  
 ▶ Applicant Eligibility  
 ▶ Organization Registration  
 ▶ Applicant Training  
 ▶ Applicant FAQs  
 ▶ Adobe Software Compatibility  
 ▶ Submitting UTF-8 Special Characters  
 ▶ Encountering Error Messages

**Check Your Eligibility**  
 Are you or your organization eligible for a grant? Learn how to check your eligibility here.  
[Check Your Applicant Eligibility >](#)

**Get Registered**  
 To apply, you need to register an account with Grants.gov. Begin registering today.  
[Applicant Registration >](#)  
[Organization Registration >](#)

**Apply for Grants**  
 Ready to apply? Create a workspace to apply for a grant.  
[Today >](#)  
[Apply for a Grant Opportunity](#)  
[Workspace Overview >](#)

**Track Your Application**  
 Enter your Grants.gov tracking number to follow the progress of up to five applications at a time.  
[Track Your Application >](#)

**Adobe Compatibility**  
 Ensure your Adobe Reader or Acrobat software is compatible with Grants.gov.  
[Adobe Compatibility Tip Sheet >](#)

**Applicant Training**  
 Access training materials, tips and other resources that will help you successfully navigate Grants.gov.  
[Applicant Training >](#)  
[Grants.gov Online User Guide >](#)

**Applicant FAQs**  
 If you have questions, you are not alone. Here are the answers to frequently asked questions.  
[Applicant FAQs >](#)

**Manage Subscriptions**  
 Subscribe to funding opportunities, saved searches, RSS feeds, and communications.  
[Sign Up Now >](#)

CONNECT WITH US: Blog Twitter YouTube Alerts RSS XML Extract Get Adobe Reader

HEALTH & HUMAN SERVICES: HHS.gov EEOC / No Fear Act Accessibility Privacy Disclaimers Site Map

COMMUNITY: USA.gov WhiteHouse.gov USAspending.gov SBA.gov CFDA.gov SAM.gov DUNS Request Report Fraud

GRANTS.GOV Applicant Support  
 1-800-918-4726  
[support@grants.gov](mailto:support@grants.gov)

LEARN GRANTS SEARCH GRANTS APPLICANTS GRANTORS SYSTEM-TO-SYSTEM FORMS CONNECT SUPPORT

APPLICANTS > Organization Registration

**ORGANIZATION REGISTRATION**

**GRANT APPLICATIONS**  
 ▶ How to Apply for Grants  
 ▶ Track My Application

**APPLICANT RESOURCES**  
 ▶ Workspace Overview  
 ▶ Applicant Eligibility  
 ▶ Organization Registration  
 ▶ Step 1: Obtain a DUNS Number  
 ▶ Step 2: Register with SAM  
 ▶ Step 3: Register with Grants.gov  
 ▶ Applicant Training  
 ▶ Applicant FAQs  
 ▶ Adobe Software Compatibility  
 ▶ Submitting UTF-8 Special Characters  
 ▶ Encountering Error Messages

**Registering an Organization**  
 The instructions below are for new organizations or organizations that have never applied for a federal grant before. Most applicants work for organizations that already completed these steps to do business with the federal government.

Before your organization can apply for a federal grant, there are several steps an organization must complete outside of Grants.gov prior to submitting an application through Grants.gov. An organization is an entity that submits grant applications on behalf of the group, such as a state government, nonprofit organization, or a private business. Once you form a legal entity with a Employer Identification Number (EIN), you are ready to complete the steps below.

Below are the main steps and links to more information to complete this process. The process below can take between three business days and five weeks, so please make sure to begin early. If you do not complete these steps by the submission deadline, you are unlikely to be allowed to submit an application. Contact the federal agency point of contact listed in the grant opportunity to discuss that agency's policy.

**1. Obtain a DUNS Number**

How do I get a DUNS number?  
 Call 1-800-705-5711 or access the Dun & Bradstreet website  
<http://dunbros.dbs.com/webform/>

How long does this step usually take?  
 1-2 business days

**2. Register with SAM**

How do I register with the System Award Management (SAM)?  
 Access <https://www.sam.gov> and complete the online registration process.  
 You also need the authorizing official of the organization to send a notarized letter to SAM and an EIN.

How long does this step usually take?  
 After SAM receives the notarized letter, up to 2 weeks (up to 5 more weeks to acquire EIN)

**3. Register with Grants.gov**

Organizations must register in Grants.gov in order to submit applications



# Workspace in Grants.gov

GRANTS.GOV > Applicants > Workspace Overview

## WORKSPACE OVERVIEW

### GRANT APPLICATIONS

» How to Apply for Grants

» Track My Application

### APPLICANT RESOURCES

» Workspace Overview

» Workspace Basic

» Workspace Intermediate

» Workspace Advanced

» Workspace Process

» Workspace Roles

» Custom Roles

» Applicant Eligibility

» Organization Registration

» Applicant Training

» Applicant FAQs

» Adobe Software Compatibility

» Submitting UTF-8 Special Characters

» Encountering Error Messages

## Get Started on Your Workspace Application

Workspace is the standard way for organizations or individuals to apply for federal grants in Grants.gov. Workspace allows a grant team to simultaneously access and edit different forms within an application. Plus, the forms can be filled out online or offline—your choice.

Grants.gov Workspace also allows applicants and organizations to tailor their application workflow. Here are three approaches that applicants can take when completing a Workspace application:

### Basic

+ Best for organizations with 1-2 registered Grants.gov users

+ Application forms are downloaded and emailed to collaborators before being uploaded back to the workspace

[LEARN MORE >](#)

### Intermediate

+ Best for organizations with 3-5 registered Grants.gov users

+ Applicant teams are typically comprised of an AOR who submits, as well as a Workspace Owner who oversees form completion

[LEARN MORE >](#)

### Advanced

+ Best for organizations with external Grants.gov users such as consultants

+ Workspace Owner manages form access

+ Workspace Owner manages subforms

[LEARN MORE >](#)

## Using Custom Roles in Workspace

Organizations are also able to create custom roles and assign these roles to the users affiliated with the organization.

[LEARN MORE >](#)

GRANTS.GOV™

SEARCH: Grant Opportunities Enter Keyword...

HOME LEARN GRANTS SEARCH GRANTS APPLICANTS GRANTORS SYSTEM-TO-SYSTEM FORMS CONNECT SUPPORT

GRANTS.GOV > Applicants > Workspace Overview > Workspace Roles

### WORKSPACE ROLES

**GRANT APPLICATIONS**

- » How to Apply for Grants
- » Track My Application

**APPLICANT RESOURCES**

- » Workspace Overview
- » Workspace Basic
- » Workspace Intermediate
- » Workspace Advanced
- » Workspace Process
- » Workspace Roles
- » Custom Roles
- » Applicant Eligibility
- » Organization Registration
- » Applicant Training
- » Applicant FAQs
- » Adobe Software Compatibility
- » Submitting UTF-8 Special Characters
- » Encountering Error Messages

### Grants.gov Roles & Privileges

When an applicant organization user registers with Grants.gov, the organization E-Business Point of Contact (EBiz POC) – or a user with the Expanded AOR role – can assign the user a core role, a custom role, or no role.

**Administrator E-Business Point of Contact (EBiz POC)**

**Core Role Expanded AOR**

**Core Role Standard AOR**

**Core Role Workspace Manager**

**Custom Role**

**No Role**

### E-Business Point of Contact

The E-Business Point of Contact (EBiz POC) works primarily at the administrative level to (among other tasks) assign roles to organization users once they register with Grants.gov.



# Web Addresses

FTA Funding Opportunities:



<https://www.transit.dot.gov/funding/grants/notices>

Grants.gov:



<http://www.grants.gov/>  
<http://www.grants.gov/web/grants/applicants.html>

**GRANTS.GOV Applicant Support**  
**1-800-518-4726**  
[support@grants.gov](mailto:support@grants.gov)







[TRANSIT.DOT.GOV](https://www.transit.dot.gov)

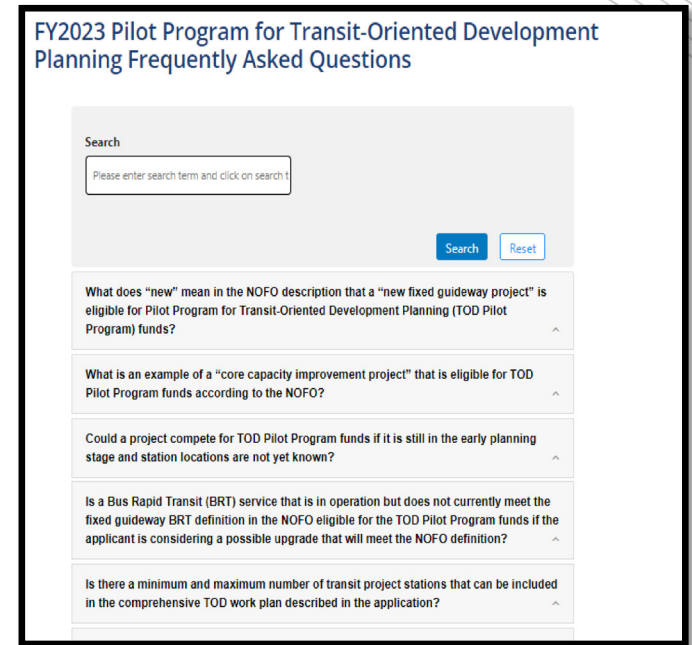
# Common Questions





# Common Questions

- If we get a TOD planning award, does this mean we must eventually pursue a Capital Investment Grants application?
- We have a BRT service in operation that does not meet the fixed guideway BRT definition in the NOFO, but are considering a possible upgrade that will meet this definition, would this project be eligible?
- My agency received TOD Pilot Program funds under a previous funding opportunity. Are we eligible for consideration of another award?



[FY2023 Pilot Program for Transit-Oriented Development Planning  
Frequently Asked Questions | FTA  
\(dot.gov\)](https://www.fta.dot.gov/fy2023-pilot-program-for-transit-oriented-development-planning-frequently-asked-questions)

# Questions & Answers



# **Thank you!**

**For more information about the program, visit**

**<http://www.transit.dot.gov/TODPilot>**

**April McLean-McCoy,**

**FTA Office of Planning and Environment**

**[April.McLeanMcCoy@dot.gov](mailto:April.McLeanMcCoy@dot.gov)**

**(202) 366-7429**

