

Tribal Transit Competitive Program

April 20, 2023

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Tribal Transit Program Manager

Federal Transit Administration



U.S. Department
of Transportation

Federal Transit
Administration

Disclaimer

The contents of this document do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies. Grantees should refer to FTA's statutes and regulations for applicable requirements.



Agenda

- Tribal Transit Program Overview
- FY2023 Funding Opportunity
 - Eligible Projects
 - Evaluation Criteria
- Grants.gov Website
- Questions & Answers



Federal Transit Administration (FTA) Objectives

The Tribal Transit Program (TTP) and its competitive award program help FTA pursue its objectives by:

- Providing timely and efficient investment in public transportation
- Providing direct funding to federally recognized Indian Tribes to provide public transportation service on and around Indian reservations or Tribal land in rural areas
- Supporting the President's Building a Better America initiative to mobilize American ingenuity to build a modern infrastructure and an equitable, clean energy future.
- Advancing the goals of the January 20, 2021 [Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government](#)



FTA TTP History

- The TTP is a set-aside of the Formula Grants for Rural Areas Program (49 US Code Section 5311)
- FY 2006: Competitive program created and funded at \$8 million to \$15 million per year (SAFETEA-LU)
- FY 2013: Formula program funded at \$25 million per year and competitive program at \$5 million per year (MAP-21)
- FY 2016: Formula program funded at \$30 million per year and competitive program at \$5 million per year (FAST Act)



Current Tribal Transit Program

- **The Bipartisan Infrastructure Law (FY 2022-2026)**
 - Increased funding for the Tribal Transit Program by nearly 83%
 - Instead of a flat amount each year, the Tribal Transit Program now grows with the Rural Transit Program
- **Supports 136 American Indian and Alaska Native Tribes with transit service**

In Millions						
Funding Program	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
TTP Formula	\$30.0	\$35.01	\$35.74	\$36.68	\$37.43	\$38.39
TTP Competitive	\$5.0	\$8.75	\$8.93	\$9.17	\$9.36	\$9.60

FY 2022 TTP Competitive Project Selections

- Application period: Competition closed on May 25, 2022
- FTA received requests for \$18 million from 47 Indian Tribes or Alaska Native Tribal applicants for 47 project proposals in 17 States
- On October 22, 2022, FTA announced \$8.6 million in funding to 25 Tribes for 25 projects in 15 states



FY 2023 TTP Competitive Program

- \$8.9 million available
- Eligible Applicants
 - Federally recognized American Indian or Alaska Native Tribes as [identified](#) by the US Department of Interior, in rural areas with a population of less than 50,000
- Available Funding
 - FTA may choose to fund the program for more or less than the announcement amount
- Period of Availability
 - Funds are available for obligation the year allocated plus two years (total of three years)



FY 2023 Federal Register Notice

- FTA published a [FY23 Tribal Transit Notice of Funding Opportunity](#) (NOFO) on March 28, 2023
- Applications are due on **June 26, 2023** at 11:59 pm Eastern Time



FY 2023 Eligible Projects

Eligible Projects	Eligible Federal Share	Funding Availability
<ul style="list-style-type: none"> • Planning <ul style="list-style-type: none"> ✓ \$25,000 cap 	100%	3 years (Year of Allocation + 2 FY)
<ul style="list-style-type: none"> • Capital <ul style="list-style-type: none"> ✓ New Services ✓ Replacement (bus, equip, facility) ✓ Expansion (bus, equip, facility) 	100%	
<ul style="list-style-type: none"> • Operating Assistance <ul style="list-style-type: none"> ✓ All eligible recipients 	100%	



FY 2023 Planning Projects

- Include studies on service feasibility, adding a new service, or updating an existing plan
- \$25,000 cap on planning grant awards



FY 2023 Capital Projects

- Capital Projects include but not limited to:
 - Purchase of expansion or replacement buses/vans
 - Bus-related equipment (fare equipment, communications devices, etc.)
 - Construction and rehabilitation of facilities (transit maintenance and administrative facilities)
 - Mobility management
 - Wheelchair lifts and restraints
 - Passenger shelters and bus stop signs
 - Technology, including computer hardware or software



FY 2023 Operating Assistance Projects

- Costs directly related to service operations and may include:
 - Fuel
 - Oil
 - Drivers' and Dispatchers' salaries and fringe benefits
 - Licenses
 - Service agreements with private providers of public transportation services



Evaluation Criteria for Operating Assistance and Capital Projects

Five required sections:

1. Planning and Local/Regional Prioritization
2. Project Readiness
3. Demonstration of Need
4. Demonstration of Benefits
5. Financial Commitment and Operating Capacity

1. Planning and Local/Regional Prioritization

- Describe the planning process and/or document utilized to identify the proposed project
- Provide a detailed project description
- Describe what opportunities for public participation were provided and how proposed/existing service has been coordinated with:
 - Human service agencies
 - Intercity bus transportation providers
 - Other rural public transit providers
- Discuss level of support by community and/or tribal government



1. Planning and Local/Regional Prioritization (cont.)

- Describe how mobility needs of the tribal community were considered
- Identify existing transportation services in and near the proposed or existing service area
 - Document in detail whether the project will provide coordination opportunities with existing services
- Describe how the proposed/existing service complements rather than duplicates any currently available service
- Describe the implementation schedule for the proposed project, including time period, staffing, and procurement



2. Project Readiness

- The project readiness factor includes assessing whether the recipient can:
 - Demonstrate that the project and project funds can be implemented and obligated quickly, if selected
 - Demonstrate the ability to carry out the proposed project successfully
 - Describe the implementation schedule for the project
- For capital projects:
 - Describe and document a project implementation plan (e.g. including initial design of facilities projects)
 - Demonstrate the required environmental work has been initiated or completed, for construction projects requiring a Categorical Exclusion, Environmental Assessment, or Environmental Impact Statement under the National Environmental Policy Act (NEPA)



3. Demonstration of Need

- Applications will be evaluated based on the degree to which the applicant identifies the need for transit resources.
- **All applications should include a description of:**
 - Destinations and services not currently accessible by transit
 - Needs for access to jobs or health care, special needs of elders and individuals with disabilities, income-based community, and those with any other mobility requirement
- FTA will consider whether the project represents a one-time or periodic need that cannot reasonably be funded from FTA program formula allocations or state and/or local resources



3. Demonstration of Need (cont.)

- Capital expansion projects: describe how current or growing demand for the service necessitates the expansion
- Capital replacement projects: should include how the replacement may be necessary to maintain transit assets in state of good repair:
 - Age of asset
 - Condition of asset
 - Performance of asset
- If an applicant received a planning grant in previous fiscal years, it should indicate the status of the planning study and how the proposed project relates to that study



4. Demonstration of Benefits

- Explain how these investments will improve the quality of life for the tribal nation and surrounding communities in which it is located
- FTA will rate proposals based on the quality and extent to which they discuss the following four factors:
 1. The project's ability to improve transit efficiency or increase ridership;
 2. Whether the project will improve or maintain mobility or eliminate gaps in service for the Indian tribe;
 3. Whether the project will improve or maintain access to important destinations and services;
 4. Any other qualitative benefits, such as greater access to jobs, education, and health care services, and environmental considerations.



4. Demonstration of Benefits (cont.)

- Identify expected or achieved project benefits in the following:
 - Existing Services:
 - Increased or sustained ridership and daily trips
 - Improved service, operations and coordination
 - Provide actual number of individual riders and trips
 - Start-up Projects:
 - Estimate number of daily one-way trips
 - Qualitative benefits to the tribal nation and surrounding community



5. Financial Commitment & Operating Capacity

- Based upon the information provided, the proposals will be rated on the extent to which the proposal demonstrates that:
 1. Tribal Transit Program funding does not replace existing funding;
 2. The applicant will provide non-financial support to the project;
 3. The applicant is able to demonstrate a sustainable funding plan; and
 4. Project funds are used in coordination with other services for efficient utilization of funds.
- For FY 2023, no local match is needed
 - If included, the source must be identified
- Identify sustainable funding plan
 - Demonstrate how applicant plans to maintain operations once project is funded
 - Include an annual operating budget



Evaluation Criterion for Planning Grants

- Applicants should describe the need for and a general scope of the proposed study
- In one required section, proposals should address two key points:
 1. The recipient's long-term commitment to transit
 2. How the proposed study will be implemented and/or further tribal transit
- \$25,000 cap on planning grant awards



Important Links

- [FY2023 Tribal Transit Program NOFO](#)
- [FY2023 Tribal Transit Program on Grants.Gov](#)
- [FTA's Tribal Governments Landing Page](#)
- [Tribal Transit Program Competitive Award Webpage](#)



Technical Assistance Centers



National Center for Mobility Management

www.nc4mm.org 1-866-846-6400

email: info@nc4mm.org



National Aging and Disability Transportation Center

www.nadtc.org 1-866-983-3222

email: contact@nadtc.org



Rural Transit Assistance Program

www.nationalrtap.org 1-888-589-6821

email: info@nationalrtap.org



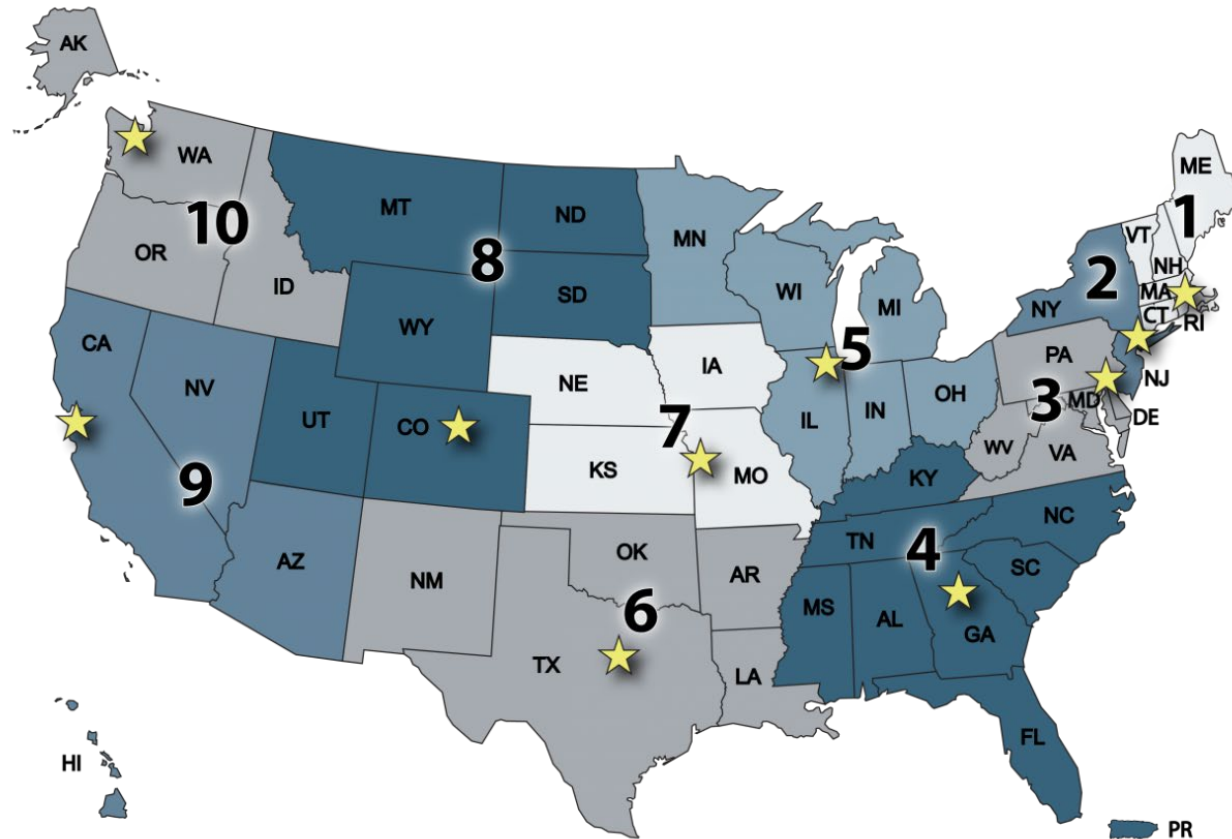
National Center for Applied Transit Technology

n-catt.org 1-888-891-0590

Contact: grossglaser@ctaa.org



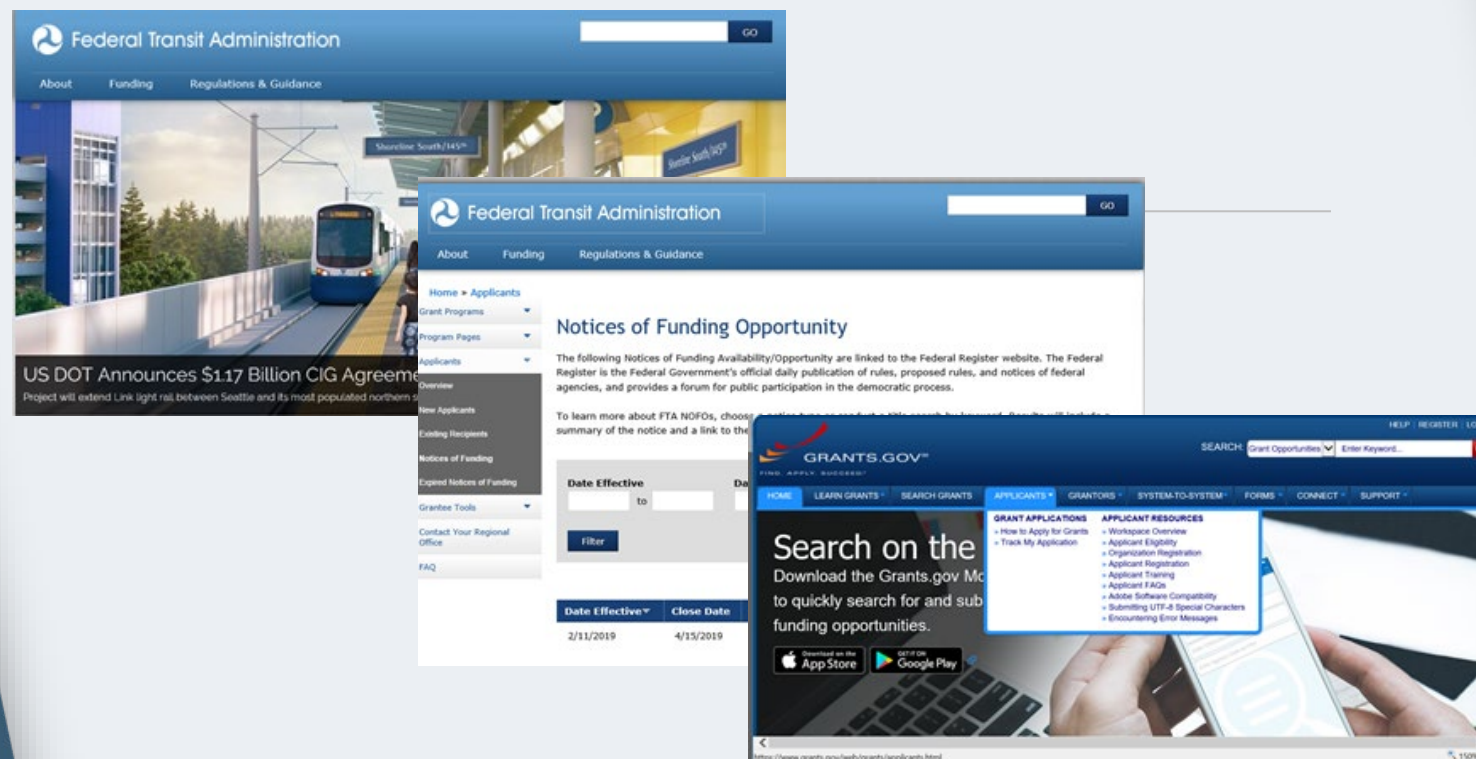
FTA Regional Tribal Liaisons



[LINK: Contact Information for Tribal Liaisons at FTA Regional Offices](#)




Applying for FTA Grant Opportunities in Grants.gov



FTA Notice of Funding Opportunity

United States Department of Transportation

 **Federal Transit Administration**

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Notices of Funding

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Notices of Funding Opportunity

The following Notices of Funding Availability/Opportunity are linked to the Federal Register website. The Federal Register is the Federal Government's official daily publication of rules, proposed rules, and notices of federal agencies, and provides a forum for public participation in the democratic process.

To learn more about FTA NOFOs, choose a notice type or conduct a title search by keyword. Results will include a summary of the notice and a link to the PDF of the appropriate Federal Register page.

From

To

Keywords

Apply

Date Effective	Close Date	Opportunity ID	Grant Program
03/28/2023	06/26/2023	FTA-2023-010-TPM-Tribal	Public Transportation on Indian Reservations Program; Tribal Transit Competitive Program

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Public Transportation on Indian Reservations Program
FY 2023 Notice of Funding

Date Posted: March 28, 2023

Date Closed: June 26, 2023

Opportunity ID: FTA-2023-010-TPM-Tribal

Grant Program:
[Public Transportation on Indian Reservations Program; Tribal Transit Competitive Program](#)

Opportunity Announcement PDF:
<https://www.govinfo.gov/content/pkg/FR-2023-03-28/pdf/2023-06378.pdf>

Opportunity Announcement TXT:
<https://www.govinfo.gov/content/pkg/FR-2023-03-28/html/2023-06378.htm>

Related Links


[Public Transportation on Indian Reservations Program; Tribal Transit Program](#)

Related Documents

[Public Transportation on Indian Reservations Program FY 2023 Notice of Funding Supplemental Form](#)


Details: Notice of Funding Opportunity (NOFO): Solicitation of Project Proposals for the Public Transportation on Indian Reservations Program; Tribal Transit Program. Synopsis and full announcement are posted on Grants.gov as opportunity [FTA-2023-010-TPM-Tribal](#) Proposals must be submitted electronically through Grants.gov by **11:59 PM ET on June 26, 2023.**

Summary: The Federal Transit Administration (FTA) announces the opportunity to apply for \$8.9 million in competitive grants for the Fiscal Year (FY) 2023 Public Transportation on Indian Reservations (Tribal Transit) Program. As required by Federal public transportation law, funds will be awarded competitively for any purpose eligible under FTA's Formula Grants for Rural Areas Program, including planning, capital, and operating assistance for tribal public transit services in rural areas. FTA may award additional funding that is made available to the program prior to the announcement of project selections.



<https://www.transit.dot.gov/>

<https://www.transit.dot.gov/funding/grants/notices>

 **FEDERAL TRANSIT ADMINISTRATION**

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FTA Notice of Funding Opportunity

FTA NOFO Page contains:

- Summary Description
 - Application requirements
 - Eligibility
- Supplemental Form
 - Applicants should complete and attach this to their submission
- Links to Grants.gov
- Links to Program Information
- Other references and links

[Home](#) / [Funding](#) / [Grants](#) / [Applying](#)

Grant Programs	>
Program Pages	>
Applicants	>
Grantee Tools	>
Contact Your Regional Office	
FAQ	>

Related Links

- [Public Transportation on Indian Reservations Program; Tribal Transit Program](#)

Related Documents

- [Public Transportation on Indian Reservations Program FY 2023 Notice of Funding Supplemental Form](#)

Public Transportation on Indian Reservations Program FY 2023 Notice of Funding

Date Posted: March 28, 2023

Date Closed: June 26, 2023

Opportunity ID: FTA-2023-010-TPM-Tribal

Grant Program:

[Public Transportation on Indian Reservations Program; Tribal Transit Program](#)

Opportunity Announcement PDF:

<https://www.govinfo.gov/content/pkg/FR-2023-03-28/html/2023-06378.htm>

Opportunity Announcement TXT:

<https://www.govinfo.gov/content/pkg/FR-2023-03-28/html/2023-06378.htm>

Link to
Grants.gov

Details: Notice of Funding Opportunity (NOFO): Solicitation of Project Proposals for the Public Transportation on Indian Reservations Program; Tribal Transit Program. Synopsis and full announcement are posted on Grants.gov as opportunity [FTA-2023-010-TPM-Tribal](#). Proposals must be submitted electronically through Grants.gov by **11:59 PM ET on June 26, 2023**.

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FTA NOFO provides hyperlinks to Grants.gov opportunity notice, related documents, and application package.



<https://www.transit.dot.gov/funding/grants/notices>



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VIEW GRANT OPPORTUNITY



FTA-2023-010-TPM-TRIBAL
FY 2023 Competitive Funding Opportunity: Tribal Transit Program
Department of Transportation
DOT/Federal Transit Administration

[« Back | Link](#)

Apply

Subscribe

NOTE: Anyone can download the application package from Grants.gov. However, only “authorized organizational representatives” can submit applications in Grants.gov.

SYNOPSIS

VERSION HISTORY

RELATED DOCUMENTS

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Print Synopsis Details ?

General Information

Document Type: Grants Notice

Funding Opportunity Number: FTA-2023-010-TPM-TRIBAL

Funding Opportunity Title: FY 2023 Competitive Funding Opportunity: Tribal Transit Program

Opportunity Category: Discretionary

Opportunity Category Explanation:

Funding Instrument Type: Grant

Category of Funding Activity: Transportation

Category Explanation:

Expected Number of Awards: 25

CFDA Number(s): 20.509 -- Formula Grants for Rural Areas and Tribal Transit Program

Cost Sharing or Matching Requirement: No

Version: Synopsis 2

Posted Date: Mar 28, 2023

Last Updated Date: Mar 28, 2023

Original Closing Date for Applications: Jun 26, 2023

Current Closing Date for Applications: Jun 26, 2023

Archive Date: Jul 26, 2023

Estimated Total Program Funding: \$8,935,753

Award Ceiling: \$0

Award Floor: \$0

SYNOPSIS

VERSION HISTORY

RELATED DOCUMENTS

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Print Package List ?

Select Grant Opportunity Package

PLEASE READ BEFORE APPLYING!

If you view and complete your application package using Grants.gov downloadable PDF forms, you MUST have Adobe Reader installed. You may receive a validation error using incompatible versions of Adobe Reader. To prevent a validation error, it is now recommended you uninstall any earlier versions of Adobe Reader and install the latest compatible version of Adobe Reader. If more than one person is working on the PDF forms, ALL applicants must be using the same Adobe Reader version. [Click for more information on Adobe Reader Compatibility.](#)

Opportunity Package(s) Currently Available for this Funding Opportunity:

CFDA	Competition ID	Competition Title	Opportunity Package ID	Opening Date	Closing Date	Actions
20.509	FTA-2023-010-TPM-TRIBAL	FY 2023 Competitive Funding Opportunity: Tribal Transit Program	PKG00280842	03/28/2023	06/26/2023	Preview Apply

SYNOPSIS

VERSION HISTORY


RELATED DOCUMENTS

PACKAGE

Print Related Documents List ?

Click on the following file link(s) to download the related document(s):

File Description	File Name	Last Updated Date/Time	File Size
Folder: Full Announcement - FTA-2023-010-TPM-Tribal	FTA-2023-010-TPM-TRIBAL-Full Announcement - FTA-2023-010-TPM-Tribal.zip	Mar 28, 2023 08:44:51 AM EDT	379.0 KB
Federal Register Notice	2023-06378.pdf	Mar 28, 2023 08:44:22 AM EDT	234.2 KB
Supplemental Form	FY23-Tribal-Supplemental-Form.pdf	Mar 28, 2023 08:44:51 AM EDT	199.4 KB

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Application Package

SYNOPSIS

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Print Package List

Select Grant Opportunity Package

PLEASE READ BEFORE APPLYING!

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Opportunity Package(s) Currently Available for this Funding Opportunity:

CFDA	Competition ID	Competition Title	Opportunity Package ID	Opening Date	Closing Date	Actions
20.509	FTA-2023-010-TPM-TRIBAL	FY 2023 Competitive Funding Opportunity: Tribal Transit Program	PKG00280842	03/28/2023	06/26/2023	Preview Apply

Preview Opportunity Package Details

Opportunity Package Details:

Agency Contact Information:

Elan Flippin
Office of Program Management
Phone: 202-366-3800
Email: TribalTransit@dot.gov

Who Can Apply: Organization Applicants

PACKAGE FORMS:

Mandatory Forms
(Click to Preview)

Optional Forms
(Click to Preview)

» SF424 Mandatory Form [V3.0]

» Grants.gov Lobbying Form [V1.1]

» Attachments [V1.2]

Download Instructions

Close

OMB Number: 4040-0002
Expiration Date: 01/31/2019

APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY

1.a. Type of Submission:
☒ Application
☐ Plan
☐ Funding Request
☐ Other
Other (specify):

1.b. Frequency:
☒ Annual
☐ Quarterly
☐ Other
Other (specify):

1.d. Version:
☒ Initial ☐ Resubmission ☐ Revision ☐ Update
2. Date Received:
3. Applicant Identifier:
4a. Federal Entity Identifier:
1.c. Consolidated Application/Plan/Funding Request?
Yes ☐ No ☒ Explanation:
7. APPLICANT INFORMATION:
a. Legal Name:
b. Employer/Taxpayer Identification Number (EIN/TIN):
c. Organizational DUNS:
d. Address:
Street1:
City:
State:
Country:
e. Organizational Unit:

STATE USE ONLY:
5. Date Received by State:
6. State Application Identifier:
4b. Federal Award Identifier:

Please fill out the following form.

Highlight Existing Fields

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1

2) Please attach Attachment 2

3) Please attach Attachment 3

4) Please attach Attachment 4

5) Please attach Attachment 5

6) Please attach Attachment 6

7) Please attach Attachment 7

8) Please attach Attachment 8

9) Please attach Attachment 9

10) Please attach Attachment 10

11) Please attach Attachment 11

12) Please attach Attachment 12

13) Please attach Attachment 13

14) Please attach Attachment 14

Add Attachment

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Application Package

Validate Form

FY23 Tribal Transit Program

Applicant and Proposal Profile

Section I. Applicant Information

Is this a resubmission due to an invalid/error message from FTA?

No

Yes

Organization Legal Name:

FTA Recipient ID Number:

Organization Chief Executive Officer:

Is the applicant a federally recognized Indian Tribe or Alaska Native Village, Group, or Community and located in a rural area with a population of 50,000 or less?

No

Yes

Description of Service Provided and Areas Served:

The “**Attachment Form**” shown below is included in the SF-424 Grant Application Package in Grants.gov.

Please attach the **FTA Supplemental Form** to the **Attachment Form** shown below when submitting in Grants.gov.

Please fill out the following form.

Highlight Existing Fields

Authorized for Local Reproduction

Standard Form 424 Mandatory (Effective 08/2005)
Prescribed by OMB Circular A-102

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1

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2) Please attach Attachment 2

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3) Please attach Attachment 3

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View Attachment

4) Please attach Attachment 4

Add Attachment

Delete Attachment

View Attachment

5) Please attach Attachment 5

Add Attachment

Delete Attachment

View Attachment

6) Please attach Attachment 6

Add Attachment

Delete Attachment

View Attachment

7) Please attach Attachment 7

Add Attachment

Delete Attachment

View Attachment

8) Please attach Attachment 8

Add Attachment

Delete Attachment

View Attachment


9) Please attach Attachment 9

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Delete Attachment

View Attachment

CAUTION: Do not use “**Supplemental Form**” from prior years or create your own form. Please use the file provided on the FTA website.



FEDERAL TRANSIT ADMINISTRATION

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Applications on Grants.gov

The screenshot displays the Grants.gov website interface. At the top, there is a search bar with the text 'Grant Opportunities' and a 'GO' button. Below the search bar is a navigation menu with links: HOME, LEARN GRANTS, SEARCH GRANTS, APPLICANTS, GRANTORS, SYSTEM-TO-SYSTEM, FORMS, CONNECT, and SUPPORT. The 'APPLICANTS' link is highlighted. The main content area is titled 'FOR APPLICANTS' and features a large image of people walking. Below this image, there are several sections with icons and text:

- Check Your Eligibility**: Are you or your organization eligible for a grant? Learn how to check your eligibility here. [Check Your Applicant Eligibility »](#)
- Get Registered**: To apply, you need to register an account with Grants.gov. Begin registering today. [Applicant Registration »](#) [Organization Registration »](#)
- Apply for Grants**: Ready to apply? Create a workspace to apply for a grant. [Today »](#) [Apply for a Grant Opportunity](#) [Workspace Overview »](#)
- Track Your Application**: Enter your Grants.gov tracking number to follow the progress of up to five applications at a time. [Track Your Application »](#)
- Adobe Compatibility**: Ensure your Adobe Reader or Acrobat software is compatible with Grants.gov. [Adobe Compatibility Tip Sheet »](#)
- Applicant Training**: Access training materials, tips and other resources that will help you successfully navigate Grants.gov. [Applicant Training »](#) [Grants.gov Online User Guide »](#)
- Applicant FAQs**: If you have questions, you are not alone. Here are the answers to frequently asked questions. [Applicant FAQs »](#)
- Manage Subscriptions**: Subscribe to funding opportunities, saved searches, RSS feeds, and communications. [Sign Up Now »](#)

At the bottom of the page, there is a footer with links for 'CONNECT WITH US' (Blog, Twitter, YouTube, Alerts, RSS, XML Extract, Get Adobe Reader), 'HEALTH & HUMAN SERVICES' (HHS.gov, EEOC / No Fear Act, Accessibility, Privacy, Disclaimers, Site Map), and 'COMMUNITY' (USA.gov, WhiteHouse.gov, USAspending.gov, SBA.gov, CFDA.gov, SAM.gov, DUNS Request, Report Fraud). On the right side of the footer, there is contact information for 'GRANTS.GOV Applicant Support' (1-800-518-4726, support@grants.gov).



<https://www.grants.gov/web/grants/applicants.html>



Applicant – Organization Registration

The screenshot shows the Grants.gov homepage with a blue header. The main navigation bar includes links for HOME, LEARN GRANTS, SEARCH GRANTS, APPLICANTS (highlighted), GRANTORS, SYSTEM-TO-SYSTEM, FORMS, CONNECT, and SUPPORT. A search bar is located in the top right. Below the navigation bar, there's a large banner with the text "FOR APPLICANTS" and a background image of people walking. To the right of the banner, there's a sidebar with "GRANT APPLICATIONS" and "APPLICANT RESOURCES" links. The main content area features eight tiles: "Check Your Eligibility", "Get Registered", "Apply for Grants", "Track Your Application", "Adobe Compatibility", "Applicant Training", "Applicant FAQs", and "Manage Subscriptions". Each tile has an icon and a brief description. At the bottom, there's a footer with social media links, a "CONNECT WITH US" section, and contact information for Grants.gov Applicant Support.

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FIND. APPLY. SUCCEED.™

HELP | REGISTER | LOGIN

SEARCH: Grant Opportunities Enter Keyword... GO

HOME | LEARN GRANTS | SEARCH GRANTS | **APPLICANTS** | GRANTORS | SYSTEM-TO-SYSTEM | FORMS | CONNECT | SUPPORT

FOR APPLICANTS

GRANT APPLICATIONS

- How to Apply for Grants
- Track My Application

APPLICANT RESOURCES

- Workspace Overview
- Applicant Eligibility
- Organization Registration
- Applicant Registration
- Applicant Training
- Applicant FAQs
- Adobe Software Compatibility
- Submitting UTF-8 Special Characters
- Encountering Error Messages

Check Your Eligibility
Are you or your organization eligible for a grant? Learn how to check your eligibility here.
[Check Your Applicant Eligibility »](#)

Get Registered
To apply, you need to register an account with Grants.gov. Begin registering today.
[Applicant Registration »](#)
[Organization Registration »](#)

Apply for Grants
Ready to apply? Create a workspace to apply for a grant.
[Apply for a Grant Opportunity Today »](#)
[Workspace Overview »](#)

Track Your Application
Enter your Grants.gov tracking number to follow the progress of up to five applications at a time.
[Track Your Application »](#)

Adobe Compatibility
Ensure your Adobe Reader or Acrobat software is compatible with Grants.gov.
[Adobe Compatibility Tip Sheet »](#)

Applicant Training
Access training materials, tips and other resources that will help you successfully navigate Grants.gov.
[Applicant Training »](#)
[Grants.gov Online User Guide »](#)

Applicant FAQs
If you have questions, you are not alone. Here are the answers to frequently asked questions.
[Applicant FAQs »](#)

Manage Subscriptions
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GRANTS.GOV Applicant Support
1-800-518-4726
support@grants.gov

The screenshot shows the "ORGANIZATION REGISTRATION" page on Grants.gov. It features a sidebar with "GRANT APPLICATIONS" and "APPLICANT RESOURCES" links. The main content area is titled "ORGANIZATION REGISTRATION" and includes a section "Registering an Organization" with instructions for new organizations. Below this, there are three numbered steps: "1. Obtain a DUNS Number", "2. Register with SAM", and "3. Register with Grants.gov". Each step includes a brief description and a link to the relevant page. The page also includes a "Track Your Application" section with a table showing the progress of up to five applications.

LEARN GRANTS | SEARCH GRANTS | **APPLICANTS** | GRANTORS | SYSTEM-TO-SYSTEM | FORMS | CONNECT | SUPPORT

APPLICANTS | Organization Registration

ORGANIZATION REGISTRATION

GRANT APPLICATIONS

- How to Apply for Grants
- Track My Application

APPLICANT RESOURCES

- Workspace Overview
- Applicant Eligibility
- Organization Registration
- Applicant Registration
- Applicant Training
- Applicant FAQs
- Adobe Software Compatibility
- Submitting UTF-8 Special Characters
- Encountering Error Messages

Registering an Organization
The instructions below are for new organizations or organizations that have never applied for a federal grant before. Most applicants work for organizations that already completed these steps to do business with the federal government.

Before your organization can apply for a federal grant, there are several steps an organization must complete outside of Grants.gov prior to submitting an application through Grants.gov. An organization is an entity that submits grant applications on behalf of the group, such as a state government, nonprofit organization, or a private business. Once you form a legal entity with a **Employer Identification Number (EIN)**, you are ready to complete the steps below.

Below are the main steps and links to more information to complete this process. The process below can take between three business days and five weeks, so please make sure to begin early. If you do not complete these steps by the submission deadline, you are unlikely to be allowed to submit an application. Contact the federal agency point of contact listed in the grant opportunity to discuss that agency's policy.

1. Obtain a DUNS Number

How do I get a DUNS number?
Call 1-866-705-5711 or access the Dun & Bradstreet website
<http://fedgov.dnb.com/webform>

How long does this step usually take?
1-2 business days

2. Register with SAM

How do I register with the System Award Management (SAM)?
Access <https://www.sam.gov> and complete the online registration process. You also need the authorizing official of the organization to send a notarized letter to SAM and an EIN.

How long does this step usually take?
After SAM receives the notarized letter, up to 2 weeks (up to 5 more weeks to acquire EIN)

3. Register with Grants.gov

How do I register a Grants.gov account?

Organizations must register in Grants.gov in order to submit applications

Workspace in Grants.gov

GRANTS.GOV > Applicants > Workspace Overview

WORKSPACE OVERVIEW

GRANT APPLICATIONS

- » How to Apply for Grants
- » Track My Application

APPLICANT RESOURCES

- » **Workspace Overview**
 - » Workspace Basic
 - » Workspace Intermediate
 - » Workspace Advanced
 - » Workspace Process
 - » Workspace Roles
 - » Custom Roles
- » Applicant Eligibility
- » Organization Registration
- » Applicant Registration
- » Applicant Training
- » Applicant FAQs
- » Adobe Software Compatibility
- » Submitting UTF-8 Special Characters
- » Encountering Error Messages

Get Started on Your Workspace Application

Workspace is the standard way for organizations or individuals to apply for federal grants in Grants.gov. Workspace allows a grant team to simultaneously access and edit different forms within an application. Plus, the forms can be filled out online or offline—your choice.

Grants.gov Workspace also allows applicants and organizations to tailor their application workflow. Here are three approaches that applicants can take when completing a Workspace application:

Basic

- + Best for organizations with 1-2 registered Grants.gov users
- + Application forms are downloaded and emailed to collaborators before being uploaded back to the workspace

[LEARN MORE >](#)

Intermediate

- + Best for organizations with 3-5 registered Grants.gov users
- + Applicant teams are typically comprised of an AOR who submits, as well as a Workspace Owner who oversees form completion

[LEARN MORE >](#)

Advanced

- + Best for organizations with external Grants.gov users such as consultants
- + Workspace Owner manages form access
- + Workspace Owner manages subforms

[LEARN MORE >](#)

Using Custom Roles in Workspace

Organizations are also able to create custom roles and assign these roles to the users affiliated with the organization.

[LEARN MORE >](#)

GRANTS.GOV > Applicants > Workspace Overview > Workspace Roles

WORKSPACE ROLES

GRANT APPLICATIONS

- » How to Apply for Grants
- » Track My Application

APPLICANT RESOURCES

- » Workspace Overview
 - » Workspace Basic
 - » Workspace Intermediate
 - » Workspace Advanced
 - » Workspace Process
 - » **Workspace Roles**
 - » Custom Roles
- » Applicant Eligibility
- » Organization Registration
- » Applicant Registration
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Grants.gov Roles & Privileges

When an applicant organization user registers with Grants.gov, the organization E-Business Point of Contact (EBiz POC) -- or a user with the Expanded AOR role -- can assign the user a core role, a custom role, or no role.

E-Business Point of Contact

The E-Business Point of Contact (EBiz POC) works primarily at the administrative level to (among other tasks) assign roles to organization users once they register with Grants.gov.



Web Addresses

FTA Funding Opportunities:



<https://www.transit.dot.gov/funding/grants/notices>

Grants.gov:



<http://www.grants.gov/>
<http://www.grants.gov/web/grants/applicants.html>

GRANTS.GOV Applicant Support
1-800-518-4726
support@grants.gov



Questions & Answers

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202-366-3800

TTP Competitive Award Webpage

<https://www.transit.dot.gov/tribal-transit>





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