



AMERICAN
PUBLIC
TRANSPORTATION
ASSOCIATION

TO: International Bus Roadeo Registrants

FROM: Saahir Brewington
Senior Program Manager, Conference Programs & Services

DATE: April 13, 2018

SUBJECT: **2018 INTERNATIONAL BUS ROADEO INFORMATION**

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This letter contains vital information regarding the International Bus Roadeo and Bus & Paratransit Conference.

1) HANDBOOKS:

The 2018 International Bus Roadeo Handbooks, were mailed out on Thursday, April 5th and Friday, April 6th to those who were registered as of Wednesday, April 4th to the key contact person at your agency. Each Roadeo contestant is responsible for understanding the material in the handbook. Contestants should review the handbook and bring it to the competition. If you would like your handbooks mailed to you please register before April 20th. The APTA [International Bus Roadeo Webpage](#) contains all Roadeo information including the Handbook. You are welcome to make copies.

2) EDUCATIONAL & TRAINING WORKSHOPS

Workshops specifically designed for the roadeo contestants will be held during the Bus and Paratransit Conference. Roadeo contestants are welcome to ALL conference activities and are encouraged to participate in the many sessions and events. A complete listing of all conference sessions, the contestant schedule and the Bus & Paratransit Conference program has been placed on the APTA website for your review. Information for all conference activities is posted on the Bus & Paratransit conference registration area.

3) CONTESTANT SCHEDULE

A schedule for contestants is included in the handbook and may also be downloaded from the website. The complete schedule for contestants will be distributed at registration. As a contestant you are expected to attend the Orientation Sessions on Friday, May 4th and are the Roadeo Awards Banquet, Tuesday evening, May 8th when the winners will be announced.

4) **SWAP MEET**

The rodeo Swap Meet will take place on Sunday evening May 6th at the Hilton Tampa. Proper instructions on labeling your boxes for the Swap Meet are below.

Boxes must arrive no earlier than May 1st.

Send to:

APTA International Bus Rodeo Swap Meet

Recipient's Name, Arrival Date

Hilton Tampa Downtown

211 N Tampa Street

Tampa, FL 33602

Rate Information:

\$5.00 per box (less than 30 lbs.)

\$8.00 per box (30 lbs. to 75 lbs.)

\$10.00 per box (over 75 lbs. to 150 lbs.)

5) **ROADEO CONTESTANT REGISTRATION - *NEW***

Onsite registration will consist of express pass computers, where Rodeo participants can print their badge and tickets themselves. Registration is by each participants name; not company name. To keep the registration area moving and not overcrowded, a designated team member may pick up the teams registration materials, but must inform all team members in advance.

Registration materials consist of:

- **Badges** for the team, supervisors and registered guests;
- **Rodeo and Conference activity information** including rodeo patches;
- **Lunch Tickets** to the Bus Display and Product Showcase;
- **Banquet vouchers** for each competitor, supervisor and their *registered* guests;

NOTE: Guests must be registered – no extra vouchers will be given to unregistered guests. All registrations (guests and contestants) must be received **no later than April 20th.**

Lunch tickets are not included in guest registration.

6) **ROADEO BANQUET TABLE ASSIGNMENTS - *NEW***

The assignment of tables for the rodeo banquet will be pre-assigned by company. Banquet vouchers printed with each badge will be taken to the banquet ticket table where it will be exchanged for the actual ticket.

Bus Conference attendees who are pre-registered and purchased banquet tickets, will be pre-assigned to their applicable organizations table(s). Their tickets will be available at the Marriott Waterside during the conference registration.

Onsite registrations will be accommodated at alternate open tables if organizations table(s) are full, so please register prior to April 20th.

Everyone attending the banquet must have a banquet ticket to enter the banquet hall. The ticket will state your table assignment. The tickets will have 2 parts – one will be taken at the door and the other should be kept by each attendee. You may be asked to show your ticket to confirm that you are sitting at the correct table. Please, only sit at your assigned tables.

7) CUSTOMER SERVICE CHALLENGE

All operators will have the opportunity to compete in the Customer Service Challenge. The qualifying round will be held on Saturday May 5th, during Operator practice. A sign-up sheet will be available on Friday evening following the Operator Orientation session. Any operator who would like to be a contender for the Customer Service Challenge can sign up after orientation, for a time slot for the preliminary interview. The preliminary round interviews will take about 10 minutes, and will take place on Saturday/practice day. The finalist will be notified via cell phone and their names will be posted at the Swap Meet Sunday May 6th. A panel of three judges will interview all interested operators and choose 7 to compete in the final round at the Customer Service Challenge on Monday, May 7th, at 2:30 pm.

Please see the APTA 2018 International Bus Roadeo home page for Hotel and Travel information including public transit to the hotel, travel discounts and the full schedule.

We look forward to a great competition in Tampa, FL. See you there.

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Enclosures