APTA BOARD ADMINISTRATOR SUBCOMMITTEE BUSINESS MEETING

October 9, 2022
10:00 – 11:30 a.m. (PT)
Sheraton Grande, Ballard Room Third Floor
Seattle, WA

Join Zoom Meeting
https://jtafla.zoom.us/j/7515343413?pwd=dTRockNST2FmZFJERU9HaXRmNFQzZz09
Meeting ID: 751 534 3413
Passcode: TBA

1.	**Welcome and Introductions**	Katie Smith
2.	**Approval of July 30, 2022 Business Meeting Minutes**	Katie Smith
3.	**Committee Discussion** **a. Program Committee** **b. Webinars** **c. Membership** **d. Newsletter** **e. TBA Bylaws Review**	
4.	**TBM Handbook**	Katie Smith
5.	**APTA/TBM Update**	Petra Mollet
6.	**Roundtable**	Katie Smith
7.	**Conclusion and Adjournment**	Katie Smith

Attachments:

a. Minutes
b. TBA Bylaws
c. TBM Handbook